

VENTURA RIVER COUNTY WATER DISTRICT

409 Old Baldwin Road
Ojai, CA 93023
Phone (805)-646-3403
Fax (805)-646-3860
www.vrcwd.com

DIRECTORS

Jack Curtis - President
Ed Lee - Vice President
Marvin Hanson - Treasurer
Tom Jamison
Eddie Ramseyer

GENERAL MANAGER

Bert Rapp

OFFICE MANAGER

Janet Schaefer

FIELD SUPERVISOR

Russell Klassen

ATTORNEY

Lindsay Nielson

NOTICE OF REGULAR BOARD OF DIRECTORS MEETING

5:30 P.M. WEDNESDAY, JULY 13, 2011
VENTURA RIVER COUNTY WATER DISTRICT
409 OLD BALDWIN ROAD, OJAI, CA 93023

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public, which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of 54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. CONSENT AGENDA
 - A. MINUTES FOR THE REGULAR MEETING OF JUNE 8, 2011
 - B. FINANCIAL REPORT FOR MAY 2011 AND EXPENDITURES FOR JUNE 2011RECOMMENDED ACTION: ADOPT CONSENT AGENDA
4. PUBLIC COMMENT - ITEMS NOT ON THE AGENDA
(LIMIT PER PERSON - 5 MINUTES)
5. APPROVAL OF RIGHT OF WAY PURCHASE AGREEMENT
ACCEPTANCE OF PIPELINE EASEMENT DEED
ASSESSOR'S PARCEL NUMBER 033-0-350-235
James B. & Roberta A. Kerwin, Kerwin Family Trust 1991
6. GENERAL MANAGERS REPORT
 - A. WELLS, WATER PRODUCTION & USAGE UPDATE
7. ATTORNEY'S REPORTS.
EXECUTIVE SESSION - A CLOSED SESSION MAY BE HELD FOR THE PURPOSE OF DISCUSSING LITIGATION, REAL PROPERTY, SECURITY OR PERSONNEL MATTERS PURSUANT TO GOVERNMENT CODE SECTIONS §54956.8 OR §54956.9 (A), (B) OR (C), OR §54957 OLD BUSINESS
8. OLD BUSINESS
9. NEW BUSINESS
10. MEETING ADJOURNMENT

VENTURA RIVER COUNTY WATER DISTRICT
REGULAR MEETING HELD JUNE 08, 2011

Pursuant to due and official notice, a regular meeting of the Board of Directors of the Ventura River County Water District was held at 409 Old Baldwin Road, Ojai, California on June 08, 2011.

There were present Directors J. Curtis, M. Hanson, T. Jamison, and E. Ramseyer. E. Lee was absent. Also present were General Manager/Board Secretary Bert Rapp, Office Manager/recording secretary Janet Schaefer, and Counsel Lindsay Nielson. Public present was Mr. George Galgas of 523 E. Katherine Avenue.

1. CALL MEETING TO ORDER - President J. Curtis called the meeting to order at 5:31 o'clock p.m.
2. PLEDGE OF ALLEGIANCE – Led by M. Hanson
3. CONSENT AGENDA
 - A. MINUTES FOR THE REGULAR MEETING OF MAY 11, 2011
 - B. FINANCIAL REPORT FOR APRIL 2011 AND EXPENDITURES FOR MAY 2011
 - C. BUDGET TRANSFER #5
From: 93500000 Committed for Operation \$3,950, 93700000 Committed for Capital Improvement \$6,700, To: 72000000 Group Insurance \$1,100, 76500000 Membership/Dues/Subscriptions \$250, 78500000 Board Member Fees \$1,500, 83000000 Director Travel & Expense \$250, 84100000 Equipment Rental \$850, 84500000 Loss on Asset Disposal \$6,700.
T. Jamison moved to approve consent agenda items, seconded by M. Hanson and carried.
4. PUBLIC COMMENT - ITEMS NOT ON THE AGENDA – No Public Comments
5. APPROVAL OF 2011/12 BUDGET – T. Jamison moved to approve the Budget for FYE 06/30/12 as presented, seconded by E. Ramseyer and carried. E. Ramseyer moved to approve the 2011/2012 Salary Schedule as presented, seconded by T. Jamison and carried.
6. ADOPTION OF RESOLUTION 2011-263 REQUESTING CONSOLIDATION OF 2011 ELECTION – M. Hanson moved for approval of Resolution 2011-263, seconded by T. Jamison and carried by a roll call vote.

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
VENTURA RIVER COUNTY WATER DISTRICT
REQUESTING THAT THE GENERAL DISTRICT ELECTION
TO BE HELD ON NOVEMBER 8, 2011, BE CONSOLIDATED
WITH OTHER ELECTIONS CALLED TO BE HELD ON THE SAME
DAY AND IN THE SAME TERRITORY

WHEREAS, an election shall be conducted for the Ventura River County Water District pursuant to the Uniform District Election Law commencing with Section 10500 of the Elections Code on November 8, 2011, for the electing three Directors; and

WHEREAS, the Board of Directors wishes the Elections Division of the Office of the County Clerk to conduct said election; and

WHEREAS, pursuant to Section 10400 et seq. of the Elections Code, said election may be consolidated with other elections to be held on the same day; and

WHEREAS, pursuant to Section 15651 et seq. of the Elections Code, in the event of a tie it shall be determined by lot, and

WHEREAS, the Board of Directors desires to request that the District's General District Election be consolidated with any other election which may be held on the same date and involving the same territory.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS as follows:

THAT the General District Election of this District is to be held on November 8, 2011, and consolidated with any other elections held on the same date and involving all or a portion of the territory of the District pursuant to Section 10400 et seq. of the Elections Code; and further,

THAT, pursuant to Elections Code Section 10002, the District shall reimburse the County in full for the services performed upon presentation of a bill to the District.

PASSED, APPROVED AND ADOPTED this 8th day of June 2011.

AYES: Curtis, Hanson, Jamison, Ramseyer

NOES: None

ABSENT: Lee

ATTEST:

John R. Curtis – President

Bert J. Rapp, P.E. – Secretary of the Board

7. APPROVAL OF 3 YEAR ELECTRICAL MAINTENANCE AGREEMENT TEGG OILFIELD ELECTRIC – M. Hanson moved for approval of the 3 year contract as presented, seconded by T. Jamison and carried. Staff was instructed to obtain an hourly rate schedule for items outside the scope of the contract.
8. ACWA BOARD OF DIRECTOR'S ELECTION – M. Hanson moved to cast ballots for Tamara Wickland for position 1, and Dennis Mitchum for position 2 on the ACWA HBA Board of Directors, seconded by T. Jamison and carried.
9. GENERAL MANAGERS REPORT WELLS, WATER PRODUCTION & USAGE UPDATE - B. Rapp reported on wells, production, and usage. The static aquifer level at Well #2 on June 1, 2011 was 16.7 feet below surface. The level has dropped 1.4 feet since the first of last month, and is 11.3 feet above the 21-year average for June.
10. ATTORNEY'S REPORTS – Counsel L. Nielson had nothing to report. Real Property matters will be taken up in executive session.
11. OLD BUSINESS - None
12. NEW BUSINESS – B. Rapp reported that AWA of Ventura County will have a Waterwise Breakfast on June 16, 2011, the topic of discussion will be *Recycled Water-Is It Safe?*, J. Curtis and M. Hanson will attend. B. Rapp reported that he will attend the CMWD public hearing for the updated Urban Water Management Plan on June 22, 2011.

The Meeting adjourned for a break at 6:20 o'clock p.m. and will resume with an Executive Session. G. Galgas and J. Schaefer left the meeting.
13. CLOSED SESSION – REAL PROPERTY NEGOTIATIONS FOR DISCUSSING A UTILITY EASEMENT, 2153 VALLEY MEADOW DRIVE, AP #033-0-350-235, REVIEW DRAFT APPRAISAL RIGHT OF WAY AGREEMENT, AND/OR LITIGATION, SECURITY OR PERSONNEL MATTERS PURSUANT TO GOVERNMENT CODE SECTIONS §54956.8 OR §54956.9 (A), (B) OR (C), OR §54957 OLD BUSINESS – The meeting adjourned to Executive Session at 6:22 o'clock p.m. The meeting reconvened at 7:09 o'clock p.m. The General Manager was instructed to proceed with negotiations for a pipeline easement at 2153 Valley Meadow Dr. AP#033-0-350-235
14. MEETING ADJOURNMENT - There being no further action to come before this Board on motion duly seconded the meeting was adjourned at 7:11 o'clock p.m.

Attested:

John R. Curtis, President

M. Hanson, Treasurer

**VENTURA RIVER COUNTY WATER DISTRICT
NOTES TO MAY 2011 FINANCIAL STATEMENTS**

- 1) Auto Equipment Maintenance expense contains the cost of brake repair on the F-350, wheel balancing and tire rotation on the Ford F-350 & Ford F-150.
- 2) Engineering/Professional Services expense contains 54% of the cost of water system pressure maps and atlas. This project is at 94% complete.
- 3) Meter Replacement expense contains the cost of 6 ea. ¾" meters.
- 4) Director Travel/Expense expense is a negative in the month due to reimbursement of CSDA travel expenses that were incurred in the prior period of March 2011.
- 5) Public Relations\Seminars expense contains the cost of Laserfiche training for the General Manager \$900.00 the balance is for training DVD's for Ethics and COBRA.
- 6) Equipment Rental expense contains the cost of a tractor rental for weed abatement.
- 7) Misc./Tax/License/Bank Charges expense is high in the month \$74.80 due to purchase of paper and plastic goods and award supplies for M. Bryant retirement luncheon, and framed Resolution.

Balance Sheet

May 11

***** A S S E T S *****

Current Assets

Current Assets

11100000	PETTY CASH - YARD	300.00	
11300000	RABO BANK-GEN OP CHKNG	26,393.05	
11400000	LOCAL AGENCY INVESTMENT FUND	804,282.10	
11500000	FUNDS IN COUNTY TREASURY	232,364.18	
12500000	SECURITY DEPOSIT CHECKING	27,489.21	
13300000	TREASURY INTEREST RECEIVABLE	236.86	
13500000	ACCOUNTS RECEIVABLE	106,304.96	
15730000	PREPAID SECURITY MONITORING & MAINT	617.00	
15740000	PREPAID WEB SVCS	95.98	
15750000	PREPAID INSURANCE	25,091.00	
15760000	PREPAID COMPUTER MAINTENANCE	3,487.78	
15770000	PREPAID POSTAGE	210.00	

Total Current Assets 1,226,872.12

Total Current Assets

1,226,872.12

Fixed Assets

Fixed Assets

91500001	SCADA SYSTEM IMPROVEMENTS	22,152.06	
91500016	HYDRANT REPLACEMENT	16,774.02	
91500036	RELOCATE RICE RD VAULT	31,046.07	
91500042	VALLEY MEADOW MAIN REPL ENGINEERING	36,457.16	
91500043	ALVIRIA & RICE VALVE REPLACEMENT	4,392.19	
91500044	GRANITO & CAPELLO NEW VALVE	3,835.90	
91500045	RICE S OF ALVIRIA NEW VALVE	8,129.00	
93200000	OFFICE EQUIPMENT	20,726.44	

Total Fixed Assets 143,512.84

Total Fixed Assets

143,512.84

Property & Equipment

Property & Equipment

17000000	DISTRICT 4 AND DISTRICT 7	118,245.00	
17500000	PIPELINES	2,495,277.69	
18000000	WELLS	958,215.28	
18500000	TANKS	1,293,885.84	
19500000	PUMPS	391,745.23	
20000000	METERS	65,236.00	
20500000	TRUCKS	167,412.89	
21000000	OFFICE AND SHOP EQUIPMENT	258,733.70	
21500000	BUILDINGS	437,149.83	
21550000	CONSTRUCTION IN PROGRESS	7,091.47	
22000000	LESS ACCUM DEPRECIATION	(2,994,154.00)	
22500000	LAND,WATER & RIGHTS OF WAY	227,580.50	
23000000	SCADA SYSTEM	107,603.62	

Total Property & Equipment 3,534,023.05

Total Property & Equipment

3,534,023.05

Ventura River County Water District
Balance Sheet
May 11

TOTAL ASSETS

4,904,408.01

Balance Sheet

May 11

***** L I A B I L I T I E S A N D E Q U I T Y *****

Liabilities

Liabilities

31500000	ACCOUNTS PAYABLE	21,997.71
31700000	COMPENSATED ABSENCES PAYABLE	21,719.36
31900000	HIBBERD NOTE CURRENT LIAB	16,804.38
32000000	SECURITY DEPOSITS	27,489.21

Total Liabilities 88,010.66

Total Liabilities

88,010.66

Investment In Fixed Asset

Investment In Fixed Asset

35000000	INVESTMENT IN CAPITAL ASSETS	3,544,582.00
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Total Investment In Fixed Asset 3,544,582.00

Total Investment In Fixed Asset

3,544,582.00

TOTAL LIABILITIES

3,632,592.66

Fund Balance

Fund Balance

38000000	UNRESTRICTED NET ASSETS	1,081,658.52
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Total Fund Balance 1,081,658.52

Total Fund Balance

1,081,658.52

Retained Earnings

Total Net Income

190,156.83

Total Retained Earnings

190,156.83

TOTAL EQUITY

1,271,815.35

TOTAL LIABILITIES AND EQUITY

4,904,408.01

CRITERIA

Detail Report Sorted by Account #

Specific Option(s):

1.) Single Period

2.) Period : May 11

Income Statement

May 11

		May 11 PTD		May 11 YTD	
		<u>Balance</u>	<u>Sales%</u>	<u>Balance</u>	<u>Sales%</u>
Income					
Income					
51000000	PROPERTY TAXES - SECURED	0.00	0.00	26,978.09	2.24
51500000	PROP TAXES - UNSECURED	0.00	0.00	983.60	0.08
52000000	PROPERTY TAXES - PRIOR	54.95	0.05	485.95	0.04
52500000	INTEREST	236.86	0.21	5,013.53	0.42
53500000	HOME OWNER PROPERTY TAX RELIEF	99.62	0.09	241.93	0.02
54000000	CAPITAL IMPROVEMENT CHARGES	0.00	0.00	2,300.00	0.19
54500000	WATER SALES	111,157.64	99.48	1,158,627.30	96.24
54500001	PURCHASED WATER SURCHARGE	0.00	0.00	0.00	0.00
54900001	RE-CONNECT FEES	75.00	0.07	1,350.00	0.11
54900003	SERVICE INSTALLATION	0.00	0.00	405.96	0.03
54900004	ANNEXATION FEES	0.00	0.00	0.00	0.00
55000000	OTHER REVENUE	112.00	0.10	7,535.93	0.63
Total Income		111,736.07	100.00	1,203,922.29	100.00
Total Income		111,736.07	100.00	1,203,922.29	100.00
Gross Profit		111,736.07	100.00	1,203,922.29	100.00
Expenses					
Expenses					
70500000	SALARIES	39,689.59	35.52	422,512.37	35.09
71000000	EXTRA HELP	0.00	0.00	0.00	0.00
71500000	FICA	3,077.12	2.75	32,940.64	2.74
71750000	PUBLIC EMPLOYEES RETIREMENT SYSTEM	5,312.80	4.75	57,272.87	4.76
72000000	GROUP INSURANCE	8,465.80	7.58	79,178.23	6.58
72500000	STATE UNEMPLOYMENT	0.00	0.00	2,450.00	0.20
73500000	TELEPHONE/COMMUNICATIONS	543.65	0.49	6,615.35	0.55
74000000	LIABILITY INSURANCE	2,281.00	2.04	29,995.74	2.49
74500000	WORKER'S COMPENSATION INSURANCE	2,182.17	1.95	24,342.86	2.02
74700000	FUEL/OIL/TIRES	992.50	0.89	8,822.17	0.73
75000000	AUTO EQUIPMENT MAINTENANCE	595.00	0.53	5,580.59	0.46
75500000	OTHER EQUIP MAINT	730.76	0.65	21,749.62	1.81
76500000	MEMBERSHIP,DUES,SUBSCRIPTIONS	158.33	0.14	8,415.33	0.70
77500000	OFFICE SUPPLIES	129.25	0.12	10,086.54	0.84
77600000	JANITORIAL	155.00	0.14	1,705.00	0.14
77700000	OPERATING SUPPLIES	4,968.38	4.45	67,839.85	5.63
78000000	POSTAGE	892.75	0.80	10,551.41	0.88
78500000	BOARD MEMBER FEES	800.00	0.72	13,500.00	1.12
79000000	LEGAL EXPENSE	600.00	0.54	8,887.66	0.74
79000001	INTEREST HIBBERD NOTE	0.00	0.00	149.24	0.01
80000000	ENGINEERING/PROFESSIONAL SVCS	3,773.50	3.38	12,558.40	1.04
80200000	CONTRACT LABOR	95.43	0.09	17,162.59	1.43
80300000	METER REPLACEMENT	589.86	0.53	5,245.98	0.44
80400000	SECURITY	267.00	0.24	2,947.50	0.24
80500000	PUBLIC & LEGAL NOTICES	0.00	0.00	874.75	0.07
81500000	ELECTION SUPPLIES	0.00	0.00	0.00	0.00
82000000	WATER PURCHASES	5,835.45	5.22	59,809.38	4.97
83000000	DIRECTOR'S TRAVEL\EXPENSE	(351.90)	-0.31	669.16	0.06
83500000	PUBLIC RELATIONS/SEMINARS	1,115.60	1.00	3,888.64	0.32

Income Statement

May 11

		May 11 PTD		May 11 YTD	
		<u>Balance</u>	<u>Sales%</u>	<u>Balance</u>	<u>Sales%</u>
84000000	UTILITIES	8,228.58	7.36	87,846.54	7.30
84100000	EQUIPMENT RENTAL	549.05	0.49	784.60	0.07
84200000	COLLECTION	0.00	0.00	0.00	0.00
84300000	LAFCO FEES	0.00	0.00	1,214.00	0.10
84400000	MISC/TAX/LICENSE/BANK CHARGES	147.80	0.13	1,486.22	0.12
84500000	LOSS ON ASSET DISPOSAL	0.00	0.00	6,660.00	0.55
84600000	STEELHEAD HCP	0.00	0.00	0.00	0.00
84800000	BAD DEBT EXPENSE	0.00	0.00	22.23	0.00
85000000	DEPRECIATION	0.00	0.00	0.00	0.00
93700000	CIP CONTINGENCY FUND	0.00	0.00	0.00	0.00
93800000	EMERGENCY CONTINGENCY FUND	0.00	0.00	0.00	0.00
Total Expenses		91,824.47	82.18	1,013,765.46	84.21
Total Expenses		91,824.47	82.18	1,013,765.46	84.21
Total Expense 1		91,824.47	82.18	1,013,765.46	84.21
Income from Operations		19,911.60	17.82	190,156.83	15.79
Net Income		19,911.60	17.82	190,156.83	15.79

CRITERIA

Detail Report Sorted by Account #

Specific Option(s):

- 1.) Single Period
- 2.) Period : May 11
- 3.) Combined
- 4.) PTD and YTD
- 5.) Include Account ID
- 6.) Include Zero Balance Accounts
- 7.) Include Decimals
- 8.) Do Not Consolidate All Segments
- 9.) Balance & Percentage

VENTURA RIVER COUNTY WATER DISTRICT
INCOME STATEMENT SPREAD SHEET
FOR THE YEAR ENDED JUNE 30, 2011

INCOME		JUL 10	AUG 10	SEP 10	OCT 10	NOV 10	DEC 10	JAN 11	FEB 11	MAR 11	APR 11	MAY 11	TOTAL YTD	BUDGET	BALANCE	INDICATOR
51000000	PROPERTY TAXES-SECURED	0	0	0	0	0	14,777	0	0	0	12,201	0	26,978	18,000	(8,978)	(11,431)
51500000	PROPERTY TAXES-UNSECURED	0	0	0	0	984	0	0	0	0	0	0	984	50	(934)	(1,023)
52000000	PROPERTY TAXES-PRIOR	185	0	0	0	58	0	63	102	23	0	55	486	1,500	1,014	970
52500000	INTEREST	0	0	1,725	0	0	1,615	102	(87)	0	1,422	237	5,014	10,000	4,986	4,531
53500000	H/O PROPERTY TAX RELIEF	0	0	0	0	0	43	100	0	0	0	100	242	100	(142)	(164)
54000000	CAPITAL IMPROVEMENT CHARGES	0	2,300	0	0	0	0	0	0	0	0	0	2,300	2,300	0	(209)
54500000	WATER SALES	144,995	142,251	153,371	123,893	92,642	80,522	72,267	80,570	69,919	87,040	111,158	1,158,627	1,456,000	297,373	192,043
54500001	PURCHASED WATER SURCHARGE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
54900001	RE-CONNECT FEES	125	125	150	175	225	0	200	50	125	100	75	1,350	1,000	(350)	(473)
54900003	SERVICE INSTALLATION	55	241	55	0	55	0	0	0	0	0	0	406	500	94	57
54900004	ANNEXATION FEES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
55000000	OTHER REVENUE	3,453	0	0	0	1,549	0	0	2,422	0	0	112	7,536	0	(7,536)	(8,221)
TOTAL INCOME		148,813	144,917	155,301	124,068	95,513	96,957	72,731	83,058	70,067	100,762	111,736	1,203,922	1,489,450	285,528	
EXPENSES																
70500000	SALARIES	32,269	36,986	30,958	39,062	35,564	35,155	36,407	37,943	50,258	48,222	39,690	422,512	501,000	78,488	40,077
71000000	EXTRA HELP	0	0	0	0	0	0	0	0	0	0	0	0	500	500	500
71500000	FICA	2,635	2,685	2,830	3,044	2,785	2,392	2,734	2,990	3,909	3,859	3,077	32,941	38,400	5,459	2,465
71750000	PUBLIC EMPLOYEES RETIREMENT	4,540	4,540	4,596	5,241	4,757	4,757	7,149	2,928	6,726	6,726	5,313	57,273	66,300	9,027	3,821
72000000	GROUP INSURANCE	4,917	5,840	5,840	5,840	5,840	6,499	6,499	9,702	11,303	8,432	8,466	79,178	86,600	7,422	224
72500000	STATE UNEMPLOYMENT	0	0	0	0	0	0	1,473	473	504	0	0	2,450	3,000	550	327
73500000	TELEPHONE/COMMUNICATIONS	465	390	655	429	502	515	530	515	544	1,527	544	6,615	8,500	1,885	1,283
74000000	LIABILITY INSURANCE	2,771	2,771	2,771	2,771	2,771	2,771	2,771	2,771	2,771	2,771	2,281	29,996	34,000	4,004	1,277
74500000	WORKER'S COMPENSATION INS	2,545	1,796	1,814	2,154	1,900	2,074	1,861	2,069	3,012	2,936	2,182	24,343	33,900	9,557	7,344
74700000	FUEL/OIL/TIRES	631	821	666	720	696	656	747	687	984	1,222	993	8,822	10,500	1,678	876
75000000	AUTO EQUIP MAINTENANCE	38	767	760	0	428	258	387	641	1,453	254	595	5,581	7,000	1,419	912
75500000	OTHER EQUIP MAINTENANCE	3,899	281	1,276	1,682	1,323	505	1,465	2,616	5,037	2,934	731	21,750	40,000	18,250	16,273
76500000	MEMBERSHIP,DUES,SUBSCRIPT	900	0	0	4,590	0	2,672	0	0	95	0	158	8,415	9,000	585	(180)
77500000	OFFICE SUPPLIES	202	336	746	2,501	444	859	1,504	586	1,192	1,587	129	10,087	15,000	4,913	3,997
77600000	JANITORIAL	155	155	155	155	155	155	155	155	155	155	155	1,705	2,500	795	640
77700000	OPERATING SUPPLIES	5,822	5,297	11,927	3,408	6,212	3,774	3,094	7,833	6,408	9,096	4,968	67,840	82,000	14,160	7,993
78000000	POSTAGE	893	992	901	1,002	892	1,003	1,187	893	1,001	893	893	10,551	15,000	4,449	3,489
78500000	BOARD MEMBER FEES	1,200	1,700	2,720	640	1,000	800	800	1,600	800	1,440	800	13,500	13,000	(500)	(1,727)
79000000	LEGAL EXPENSE	1,420	1,140	200	761	1,164	540	740	1,023	520	780	600	8,888	10,000	1,112	304
79000001	INTEREST HIBBERD NOTE	0	0	0	0	0	149	0	0	0	0	0	149	1,000	851	837
80000000	ENG/PROF SERVICES	0	0	0	5,950	0	0	0	0	0	2,835	3,774	12,558	26,000	13,442	12,300
80200000	CONTRACT LABOR	0	2,988	95	10,070	1,786	1,553	200	95	95	183	95	17,163	75,000	57,837	56,277
80300000	METER REPLACEMENT	0	0	0	4,656	0	0	0	0	0	0	590	5,246	8,000	2,754	2,277
80400000	SECURITY	180	178	170	262	464	267	267	267	358	267	267	2,948	3,700	753	485
80500000	PUBLIC & LEGAL NOTICES	128	(4)	0	275	319	98	0	60	0	0	0	875	4,000	3,125	3,046
81500000	ELECTION SUPPLIES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
82000000	WATER PURCHASES	6,044	7,243	5,700	6,080	5,376	4,857	4,649	5,008	4,374	4,643	5,835	59,809	70,000	10,191	4,753
83000000	DIRECTOR'S TRAVEL & EXPENSE	150	40	30	0	70	85	188	(23)	446	35	(352)	669	1,000	331	270
83500000	PUBLIC RELATIONS/SEMINARS	317	149	77	574	20	202	23	22	1,220	170	1,115	3,888	5,000	1,112	759
84000000	UTILITIES	2,786	10,449	10,909	11,619	8,753	7,885	7,091	6,898	6,892	6,334	8,229	87,847	115,000	27,153	19,167
84100000	EQUIPMENT RENTAL	0	55	0	0	55	0	0	55	0	70	549	785	500	(285)	(356)
84200000	COLLECTION	0	0	0	0	0	0	0	0	0	0	0	0	200	200	200
84300000	LAFCO FEES	1,214	0	0	0	0	0	0	0	0	0	0	1,214	2,000	786	676
84400000	MISC/TAX/LIC/BANK CHGS	102	27	67	22	167	17	82	27	37	795	148	1,486	2,500	1,014	879
84500000	LOSS ON ASSET DISPOSAL	0	0	0	0	0	0	6,660	0	0	0	0	6,660	0	(6,660)	(7,265)
84600000	STEELHEAD HCP	0	0	0	0	0	0	0	0	0	0	0	0	2,500	2,500	2,500
84800000	BAD DEBT EXPENSE	0	0	22	0	0	0	0	0	0	0	0	22	70	48	46
85000000	DEPRECIATION	0	0	0	0	0	0	0	0	0	0	0	0	200,000	200,000	200,000
TOTAL EXPENSES		76,223	87,622	85,887	113,509	83,444	80,499	88,663	87,834	110,094	108,166	91,824	1,013,766	1,492,670	478,905	
OPERATING PROFIT		72,590	57,295	69,414	10,559	12,069	16,458	(15,931)	(4,776)	(40,027)	(7,404)	19,912	190,156	(3,220)	(193,377)	
FIXED ASSETS																
91000000	STRUCTURES & IMPROVEMENTS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
91500000	WATER SYSTEM IMPROVEMENTS	0	1,490	8,068	20,321	20,658	1,926	1,595	9,540	21,645	24,315	13,230	122,787	252,000	129,213	118,050
92000000	AUTO EQUIPMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
93000000	SHOP/MAINTENANCE EQUIP	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
93200000	OFFICE EQUIPMENT	17,482	795	0	0	0	1,103	0	1,347	0	0	0	20,726	21,450	724	(1,161)
93600000	GAIN/LOSS ON ASSET DISPOSAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL FIXED ASSETS		17,482	2,285	8,068	20,321	20,658	3,028	1,595	10,887	21,645	24,315	13,230	143,513	273,450	129,936	
TOTAL NET INCOME		55,108	55,010	61,346	(9,762)	(8,589)	13,429	(17,526)	(15,663)	(61,672)	(31,719)	6,683	46,643	(276,670)	(323,313)	
31900000	HIBBERD NOTE	0	0											(20,000)	(20,000)	
TOTAL NET INCOME AFTER NOTE PAYABLE		55,108												(296,670)	(343,313)	
93500000	FUNDS COMMITTED FOR OPERATION	0	0	0	0	0	0	0	(78,100)	0	0	0	(78,100)	135,000	56,900	
93700000	FUNDS COMMITTED FOR CIP	0	0	(3,350)	0	(18,000)	0	0	(27,300)	0	0	0	(48,650)	270,000	221,350	
93800000	FUNDS COMMITTED FOR EMERGENCIES	0	0	0	0	0	0	0	0	0	0	0	0	495,000	495,000	

VENTURA RIVER COUNTY WATER DISTRICT
OPERATING INCOME STATEMENT
FOR THE PERIOD ENDED MAY 31, 2011

INCOME				
ACCOUNT	DESCRIPTION	CURRENT		BUDGET
		MONTH	YEAR TO DATE	
51000000	PROPERTY TAX SECURED	0	26,978	18,000
51500000	PROPERTY TAX UNSECURED	0	984	50
52000000	PROPERTY TAX PRIOR	55	486	1,500
52500000	INTEREST	237	5,014	10,000
53500000	H/O PROPERTY TAX RELIEF	100	242	100
54500000	WATER SALES	111,158	1,158,627	1,456,000
54500001	PURCHASE WATER SURCHARGE	0	0	0
54900001	RECONNECT FEES	75	1,350	1,000
54900003	SERVICE INSTALLATION	0	406	500
54900004	ANNEXATION FEES	0	0	0
55000000	OTHER REVENUE	112	7,536	0
	TOTAL INCOME	111,736	1,201,622	1,487,150
EXPENSES				
70500000	SALARIES	39,690	422,512	501,000
71000000	EXTRA HELP	0	0	500
71500000	FICA	3,077	32,941	38,400
71750000	PUBLIC EMPLOYEES RETIREMENT SYST	5,313	57,273	66,300
72000000	GROUP INSURANCE	8,466	79,178	86,600
72500000	STATE UNEMPLOYMENT	0	2,450	3,000
73500000	TELEPHONE/COMMUNICATIONS	544	6,615	8,500
74000000	LIABILITY INSURANCE	2,281	29,996	34,000
74500000	WORKER'S COMPENSATION INSURANCE	2,182	24,343	33,900
74700000	FUEL/OIL/TIRES	993	8,822	10,500
75000000	AUTO EQUIPMENT MAINTENANCE	595	5,581	7,000
75500000	OTHER EQUIPMENT MAINTENANCE	731	21,750	40,000
76500000	MEMBERSHIP/DUES/SUBSRIPTIONS	158	8,415	9,000
77500000	OFFICE SUPPLIES	129	10,087	15,000
77600000	JANITORIAL	155	1,705	2,500
77700000	OPERATING SUPPLIES	4,968	67,840	82,000
78000000	POSTAGE	893	10,551	15,000
78500000	BOARD MEMBER FEES	800	13,500	13,000
79000000	LEGAL EXPENSE	600	8,888	10,000
79000001	INTEREST HIBBERD NOTE	0	149	1,000
80000000	ENGINEER/PROFESSIONAL SVCS	3,774	12,558	26,000
80200000	CONTRACT LABOR	95	17,163	75,000
80300000	METER REPLACEMENT	590	5,246	8,000
80400000	SECURITY	267	2,948	3,700
80500000	PUBLIC/LEGAL NOTICES	0	875	4,000
81500000	ELECTION SUPPLIES	0	0	0
82000000	WATER PURCHASES	5,835	59,809	70,000
83000000	DIRECTOR'S TRAVEL & EXPENSE	(352)	669	1,000
83500000	PUBLIC RELATIONS/SEMINARS	1,115	3,889	5,000
84000000	UTILITIES	8,229	87,847	115,000
84100000	EQUIPMENT RENTAL	549	785	500
84200000	COLLECTION	0	0	200
84300000	LAFCO FEES	0	1,214	2,000
84400000	MISC./TAX/LICENSE/BANK CHGS	148	1,486	2,500
84500000	LOSS ON ASSET DISPOSAL	0	6,660	0
84600000	STEELHEAD HCP	0	0	2,500
84800000	BAD DEBT EXPENSE	0	22	70
85000000	DEPRECIATION	0	0	200,000
	TOTAL EXPENSES	91,824	1,013,765	1,492,670
	INCOME FROM OPERATIONS	19,912	187,857	(5,520)

**PROGRESS SCHEDULE OF CAPITAL IMPROVEMENTS BUDGETED
FOR THE FISCAL YEAR ENDING JUNE 30, 2011
AS OF MAY 31, 2011**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET	PROGRESS TO DATE	BUDGET BALANCE	PERCENT OF COMPLETION
91500000	WATER SYSTEM IMPROVEMENT				
91500001	SCADA SYSTEM UPGRADE ENGINEERING	\$23,000	\$22,152	\$848	96%
91500001	SCADA SYSTEM UPGRADE PROJECT	\$52,000	\$0	\$52,000	0%
91500016	HYDRANT REPLACEMENT	\$16,800	\$16,774	\$26	100% COMPLETE
91500036	RELOCATE RICE RD VAULT	\$50,000	\$31,046	\$18,954	62%
91500042	VALLEY MEADOW MAIN REPLACEMENT ENGINEERING	\$90,000	\$36,457	\$53,543	41%
91500043	ALVIRIA & RICE VALVE REPLACEMENT	\$6,000	\$4,392	\$1,608	100% COMPLETE
91500044	GRANITO & CAPELLO NEW VALVE	\$6,000	\$3,836	\$2,164	100% COMPLETE
91500045	RICE S OF ALVIRIA NEW VALVE	\$8,200	\$8,129	\$71	100% COMPLETE
	BALANCES	\$252,000	\$122,786	\$129,214	
93200000	OFFICE EQUIPMENT				
93200000	REPLACE OFFICE MGR COMPUTER	\$1,000	\$773	\$227	100% COMPLETE
93200000	REPLACE GENERAL MGR COMPUTER	\$1,000	\$773	\$227	100% COMPLETE
93200000	REPLACE MAIN GENERAL SERVER	\$2,800	\$2,705	\$95	100% COMPLETE
93200000	MAINTENANCE MGMT SOFTWARE	\$5,500	\$5,500	\$0	100% COMPLETE
93200000	SCANNER FOR GENERAL MANAGER	\$1,105	\$1,103	\$3	100% COMPLETE
93200000	SECURITY UPGRADE BALDWIN YARD	\$8,545	\$8,526	\$19	100% COMPLETE
93200000	BILLING PRINTER	\$1,500	\$1,347	\$153	100% COMPLETE
	BALANCES	\$21,450	\$20,726	\$724	
	GRAND TOTALS	\$273,450	\$143,512	\$129,938	

VENTURA RIVER COUNTY WATER DISTRICT
CAPITAL IMPROVEMENT INCOME STATEMENT
FOR THE PERIOD ENDED MAY 31, 2011

INCOME

ACCT	DESCRIPTION	CURRENT MONTH	YEAR TO DATE	BUDGET
54000000	CAPITAL IMPROVEMENT FEES	0	2,300	2,300
	TOTAL INCOME	0	2,300	2,300
INVESTMENT IN FIXED ASSETS				
91000000	STRUCTURES & IMPROVEMENTS	0	0	0
91500000	WATER SYSTEM IMPROVEMENTS	13,230	121,530	252,000
92000000	AUTO EQUIPMENT	0	0	0
93000000	SHOP/MAINTENANCE EQUIPMENT	0	0	0
93200000	OFFICE EQUIPMENT	0	20,726	21,450
93600000	GAIN/LOSS ON ASSET DISPOSAL	0	0	0
	TOTAL INVESTMENT	13,230	142,257	273,450
	INVESTMENT(OVER)UNDER INCOME	(13,230)	(139,957)	(271,150)

FOOTNOTE:

SEE PROGRESS SCHEDULE OF CAPITAL IMPROVEMENTS BUDGETED FOR PROJECT BREAKDOWNS

VENTURA RIVER COUNTY WATER DISTRICT

DATE: July 13, 2011
TO: Board of Directors
FROM: Bert J. Rapp, P.E. General Manager
SUBJECT: APPROVAL OF RIGHT OF WAY PURCHASE AGREEMENT
ACCEPTANCE OF PIPELINE EASEMENT DEED
ASSESSOR'S PARCEL NUMBER 033-0-350-235
James B. & Roberta A. Kerwin, Kerwin Family Trust 1991

SUMMARY

The District is interested in purchasing waterline easement through Mr. Kerwin's property so a pipeline can be installed from the Parker Booster Station to Valley Meadow Drive. This pipeline will provide pumping redundancy to the Alto Tanks and enable the District to lower the pressure on lower Valley Meadow Drive from 185 PSI to about 105 PSI on a pipeline that is old and at risk of failure.

Placing the pipeline through this easement saves the District about \$1 Million compared to other pipeline alignment alternatives.

The attached Right of Way Purchase Agreement describes the rights and responsibilities of both parties with regard to the purchase price of the easement and initial construction of the pipeline in the easement. A May 2011 appraisal for the easement placed the value at \$39,200.

RECOMMENDED ACTIONS

The General Manager recommends that the Board take the following action:

1. Authorize the Board President to sign the Right of Way Agreement and accept the waterline easement from Mr. & Mrs. Jim Kerwin.

BACKGROUND

The water main in Valley Meadow Drive is failing and needs replacing. Also the water distribution system needs pumping pipeline redundancy from the Parker Pump Station to the Alto Tanks. Through much investigation and alternatives analysis the District has determined that the lowest cost alternative is to install a water main from the Parker Tank Site through Mr. Kerwin's property.

At the June 8, 2011 Board meeting the General Manager and Attorney were directed by the Board to meet with Mr. Kerwin and present the appraisal and draft Right of Way Agreement. This meeting was held on June 14th and after completing

his review Mr. Kerwin indicated he is willing to dedicate the easement in accordance with the Right of Way Agreement.

The Right of Way Agreement commits the District to repaving Mr. Kerwin's driveway when the pipe line construction is completed. The District would also install a new water service to Mr. Kerwin's home from the new water main. The agreement was amended to reiterate that Mr. Kerwin will be responsible for future maintenance of the water service after it is installed.

The property owner to the west of Mr. Kerwin does not have an easement over Mr. Kerwin's drive but does have an agreement with Mr. Kerwin that requires him to share in the cost of the driveway maintenance in exchange for use of the driveway. Therefore the District will not be required to obtain any easements from the neighbor. However during construction the District will need to reasonably accommodate the neighbor and Mr. Kerwin to minimize the access impact to their homes.

Mr. Kerwin indicated he did not see a need to go through an Escrow Agent to process this agreement and easement so the escrow portion has been deleted from the agreement.

The Board requested that succession language be added to the agreement because it may be 4 or 5 years before the District has adequate monies to install the pipes. Therefore the following language was added to the Agreement:

"LIFE OF THIS AGREEMENT - This agreement shall commence when signed and terminate on completion of construction and shall be binding upon all heirs, trust beneficiaries and assigns of Grantor herein."

FISCAL SUMMARY

The 2011/12 budget for the Valley Meadow Drive Project currently has a budget of \$60,000 in account # 91500042 for obtaining the easement. The completed cost should be about \$45,000, significantly under budget.

RIGHT OF WAY AGREEMENT

THIS AGREEMENT is made and entered into by and between **James B. Kerwin and Roberta A. Kerwin, as Trustees of the Kerwin Family Trust 1991** (hereinafter called “Grantor”), and the **Ventura River County Water District** (hereinafter called “VRCWD”).

An Easement Deed covering the property rights particularly described therein has been executed concurrently with this Agreement and delivered to VRCWD representatives. A copy of said Easement Deed is labeled “Exhibit A” and is attached hereto and incorporated herein by this reference.

In consideration of which, and other considerations hereinafter set forth, it is mutually agreed as follows:

1. The parties have herein set forth the whole of their agreement. The performance of this Agreement constitutes the entire consideration for said Easement Deed and shall relieve the VRCWD of all further obligation or claims on this account, or on account of the location, grade or construction of the proposed public improvement.
2. The VRCWD shall:
 - A. PAYMENT – Pay to the order of the Grantor the sum of \$39,200.00 (Thirty Nine Thousand Two Hundred and No Cents) as consideration in full for the real property interests being conveyed in the referenced Easement Deed, for the loss, replacement and moving of any improvements, and for entering into this Agreement. Said sum shall be paid upon the recordation of the Easement Deed, which shall occur when title to said real property interests has vested in VRCWD free and clear of all liens, encumbrances, assessments, easements and leases, recorded or unrecorded, except for recorded public utility easements and public rights of way.
 - B. MISCELLANEOUS COSTS – Pay all title insurance, and recording fees incurred in this transaction.
 - C. CLEARANCE OF BONDS, ASSESSMENTS, OR DELINQUENT TAXES – Have the authority to deduct and pay from the amount shown in Clause 2. A. above any amount necessary to satisfy any bonds, demands, taxes due in any year except the year in which this easement records, together with penalties and interest thereon, and/or delinquent and unpaid non-delinquent assessments which have become a lien at the time of recordation.
 - D. PROPERTY RESTORATION – Generally preserve or restore the surface of the easement areas described in the referenced Easement Deed to the condition that existed prior to VRCWD’s project construction, to the extent reasonably practical. VRCWD shall, upon conclusion of the pipeline,

construction restore and rebuild the driveway with 2-inches of asphalt the full width of the disturbed driveway within the easement.

- E. WATER SERVICE – Provide and install a new 1” water meter and service lateral from the main to the house connected to the pipeline with an operative pressure of about 55 psi.
- F. INDEMNIFICATION – Indemnify, and hold harmless Grantor from any and all claims, damages, costs, judgments, or liability caused by VRCWD or its officers, employees or agents specifically arising from VRCWD construction and restoration work on Grantor’s property or as a direct result of VRCWD’s operation of VRCWD’s facilities on Grantor’s property.
- G. RECORDATION OF INSTRUMENT – Accept the Easement Deed herein referenced and cause the same to be recorded in the office of the Ventura County Recorder at such time as when clear title can be conveyed to the VRCWD.

3. The Grantor:

- A. PAYMENT ON MORTGAGE OR DEED OF TRUST – Agrees that any or all monies payable under this Agreement up to and including the total amount of the unpaid principal and interest on the note(s) secured by mortgage(s) or deed(s) of trust, if any, and all other amounts due and payable in accordance with the terms and conditions of said mortgage(s) or deed(s) of trust, shall upon demand(s) be made payable to the mortgagee(s) or beneficiary(s) entitled thereunder.
- B. LEASE INDEMNIFICATION – Warrants there are no oral or written leases on all or any portion of the easement areas described in the referenced Easement Deed, or if there are any such leases, Grantor agrees to hold the VRCWD harmless and reimburse VRCWD for any and all of its losses and expenses occasioned by reason of any lease of said property held by tenant or Grantor.
- C. PERMISSION TO ENTER PRIOR TO EASEMENT RECORDATION – Hereby grants to the VRCWD, its agents and contractors, permission to enter upon the easement areas described in the referenced Easement Deed prior to the recordation of the Easement Deed for the purposes of preparation for and construction of the VRCWD’s facilities, subject to all applicable terms and conditions contained in this Agreement and the associated Easement Deed.
- D. PERMISSION TO ENTER DURING CONSTRUCTION – Hereby grants to the VRCWD, its agents and contractors, a temporary construction easement

over APN 033-0-350-235 to construct the new water service to the grantor's home and to enable the installation of the water main within the 20-foot wide easement. The temporary construction easement shall begin with the start of construction and terminate at the end of construction.

- E. FUTURE MAINTENANCE OF NEW WATER SERVICE – Acknowledges that after the VRCWD installs the new water service the Grantor shall be responsible for future maintenance of the service from his side of the meter to the home consistent with normal VRCWD policy.

4. The Parties agree:

- A. PLANS - The attached Water Line Plan (Exhibit C) closely represents the agreed pipeline alignment within the easement.
- B. LIFE OF THIS AGREEMENT – This agreement shall commence when signed and terminate on completion of construction and shall be binding upon all heirs, trust beneficiaries and assigns of Grantor herein.
- C. ARTICLE HEADINGS – Article headings in this Agreement are for convenience only and are not intended to be used in interpreting or construing the terms, covenants and conditions of this Agreement.
- D. COMPLETE UNDERSTANDING – This Agreement constitutes the entire understanding between the parties with respect to the subject matter hereof, superseding all negotiations, prior discussions, and preliminary agreements or understandings, written or oral. This Agreement may not be amended except in writing by the parties hereto or their successors or assigns.
- E. VRCWD APPROVAL – This Agreement is subject to and conditioned upon approval and ratification by the VRCWD. This Agreement is not binding upon the VRCWD until executed by the appropriate VRCWD official(s) acting in their authorized capacity.

No Obligation Other Than Those Set Forth Herein Will be Recognized.

GRANTOR:

James B. Kerwin, as Trustee of the Kerwin
Family Trust 1991

Date: _____

Ventura River County Water District – Valley Meadow Pipeline Project
Project Parcel: 033-0-350-235

GRANTOR:

Roberta A. Kerwin, as Trustee of the Kerwin
Family Trust 1991

Date: _____

VENTURA RIVER COUNTY WATER
DISTRICT:

ATTEST:

John R. Curtis, President Date

Bert J. Rapp, P.E. General Manager Date

APPROVED AS TO FORM:

Lindsay F. Nielson Date

EXHIBIT "A"

LEGAL DESCRIPTION


That portion of Lots 2, 3 and 4, in the unincorporated territory of the County of Ventura, State of California, per that certain map entitled "Subdivision of the Lands of Ojai Land Company, Being a Part of the Rancho Ojai, Ventura County, California" and recorded in Book 3, Page 42 of Miscellaneous Records (Maps) in the office of the County Recorder of Ventura County, described as follows:

Beginning at the northwesterly corner of the land described in the Quitclaim Deed recorded June 27, 1991, as Instrument No. 91-090824 of Official Records of Ventura County, being a point in the northerly line of the land described in the document recorded in Book 197, Page 486 of Official Records of Ventura County; thence along said northerly line,

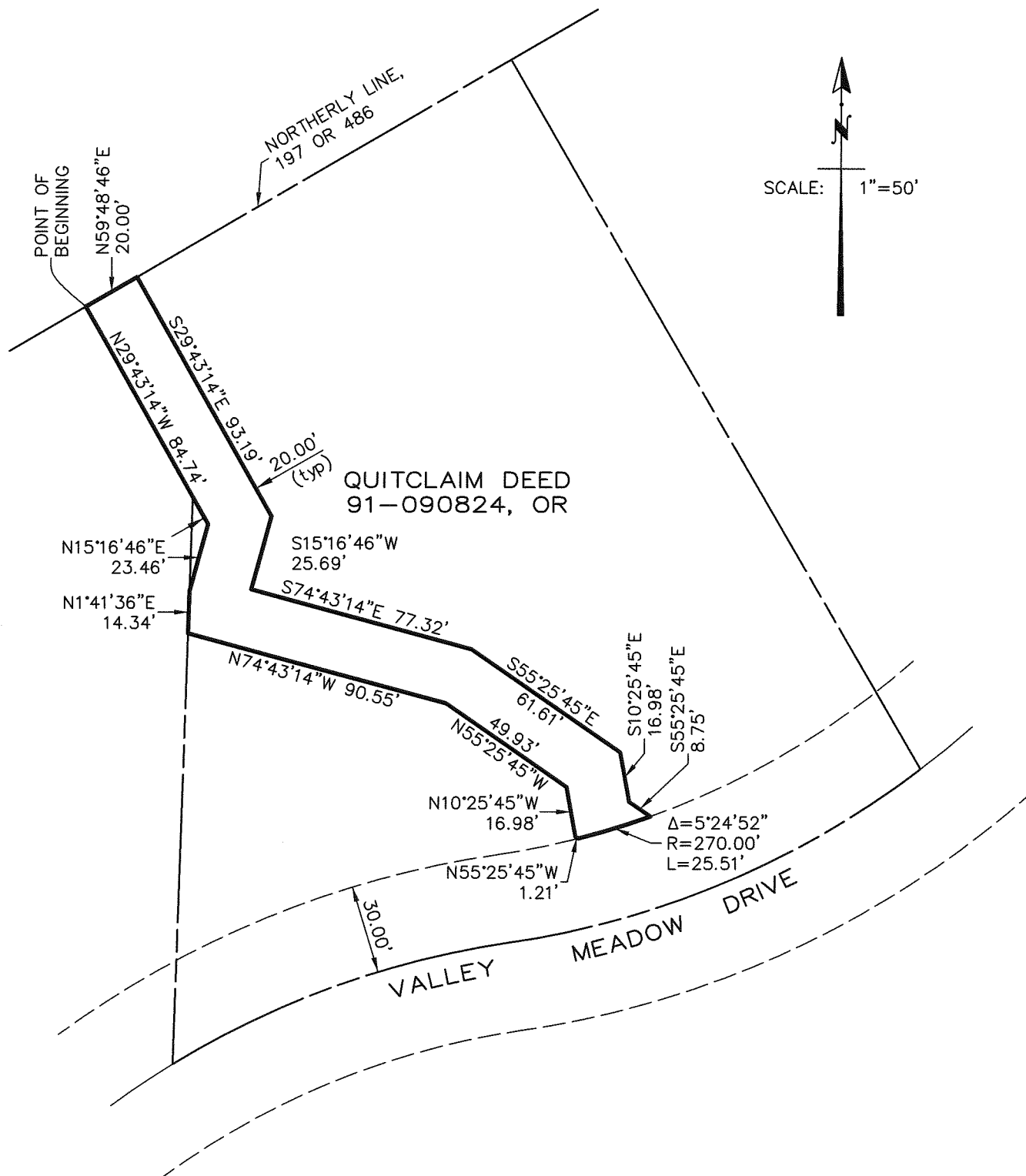
- 1st: North 59°48'46" East 20.00 feet to the intersection with a line, parallel with and 20.00 feet northeasterly of, measured at right angles, the southwesterly line of said Quitclaim Deed, described therein as having a bearing and distance of North 29°43'14" West 74.17 feet; thence along said parallel line,
- 2nd: South 29°43'14" East 93.19 feet; thence,
- 3rd: South 15°16'46" West 25.69 feet; thence,
- 4th: South 74°43'14" East 77.32 feet; thence,
- 5th: South 55°25'45" East 61.61 feet; thence,
- 6th: South 10°25'45" East 16.98 feet; thence,
- 7th: South 55°25'45" East 8.75 feet to the intersection with a curve, concave northwesterly and having a radius of 270.00 feet, said curve being concentric with and 30.00 feet northwesterly of, measured radially, the southeasterly boundary of said Quitclaim Deed, described therein as having a radius of 300.00 feet and a central angle of 29°09'40"; thence,
- 8th: Southwesterly along said concentric curve an arc distance of 25.51 feet through a central angle of 5°24'52" to the intersection with a line, parallel with and 20.00 feet southwesterly of, measured at right angles, the line hereinabove described in the seventh course of this description; thence along said parallel line,
- 9th: North 55°25'45" West 1.21 feet to the intersection with a line, parallel with and 20.00 feet westerly of, measured at right angles, the line hereinabove described in the sixth course of this description; thence along said parallel line,

- 10th: North 10°25'45" West 16.98 feet to the intersection with a line, parallel with and 20.00 feet southwesterly of, measured at right angles, the line hereinabove described in the fifth course of this description; thence along said parallel line,
- 11th: North 55°25'45" West 49.93 feet to the intersection with a line, parallel with and 20.00 feet southwesterly of, measured at right angles, the line hereinabove described in the fourth course of this description; thence along said parallel line,
- 12th: North 74°43'14" West 90.55 feet to the intersection with the westerly line of said Quitclaim Deed, described therein as having a bearing of North 1°41'36" East; thence along said westerly line,
- 13th: North 1°41'36" East 14.34 feet to the intersection with a line, parallel with and 20.00 feet northwesterly of, measured at right angles, the line hereinabove described in the third course of this description;,, thence along said parallel line,
- 14th: North 15°16'46" East 23.46 feet to the intersection with the southeasterly prolongation of the southwesterly line of said Quitclaim Deed; thence along said prolongation, to and along said southwesterly line,
- 15th: North 29°43'14" West 84.74 feet to the point of beginning.

Containing 0.13 acres, more or less.

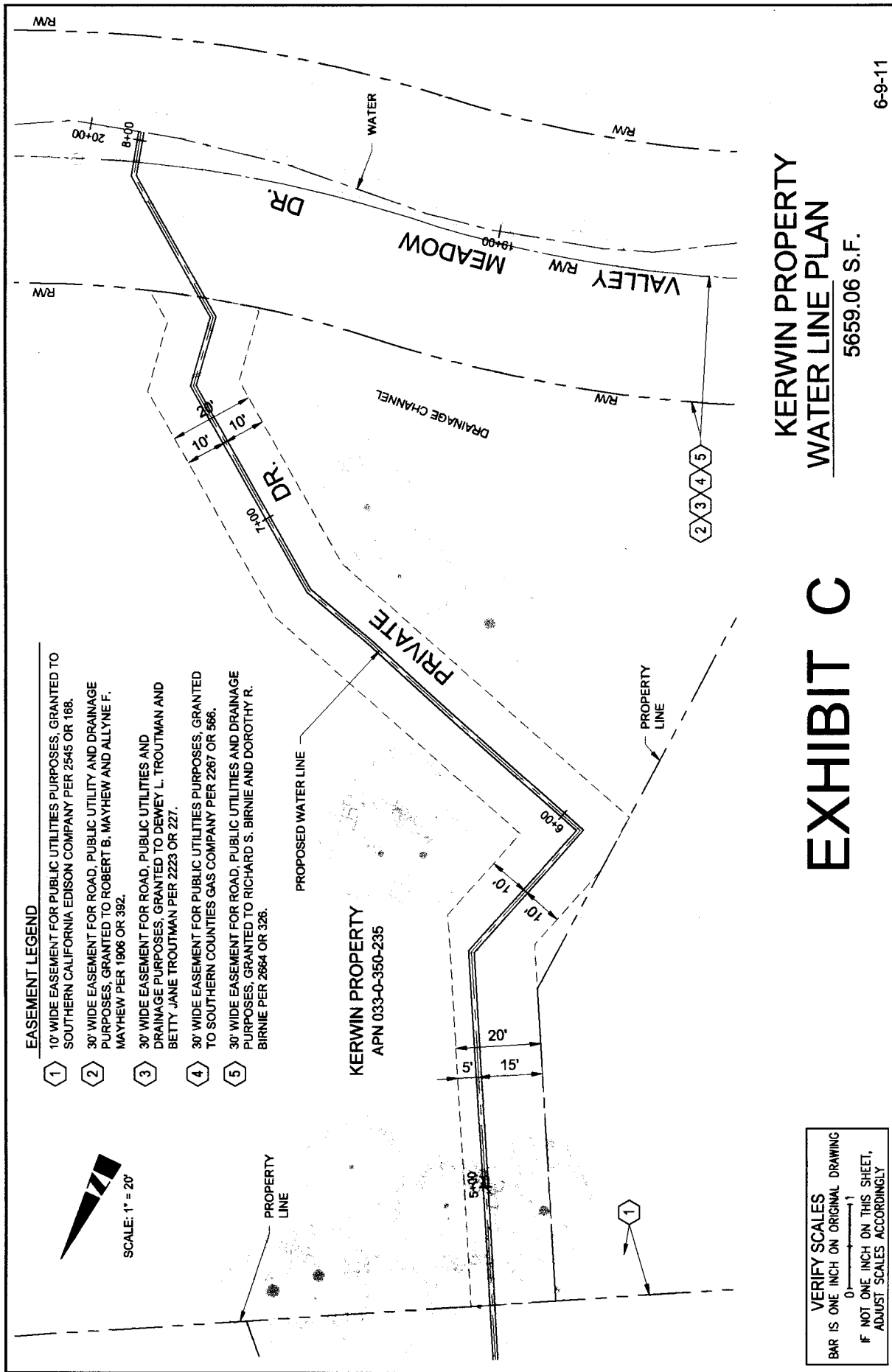

Larry J. Frager P.L.S. 7998
Date 7/1/14





PREPARED BY:
BENNER AND CARPENTER, INC.
506 EAST MAIN STREET
SANTA PAULA, CA 93060
(805) 525-3396

EXHIBIT 'B'
SKETCH TO ACCOMPANY
LEGAL DESCRIPTION



RECORDING IS REQUESTED BY:
Ventura River County Water District

WHEN RECORDED RETURN TO:

Ventura River County Water District
409 Old Baldwin Rd.
Ojai, CA 93023

SPACE ABOVE THIS LINE FOR RECORDER'S USE

Affects APN: 033-0-350-235

GRANT OF EASEMENT
(To Ventura River County Water District)

DOCUMENTARY TRANSFER TAX \$ No Documentary Transfer Tax per R & T Code Sec.11922

FOR VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, **JAMES B. KERWIN and ROBERTA A. KERWIN, Trustees of the Kerwin Family Trust 1991, ("Grantor)** hereby grant to **VENTURA RIVER COUNTY WATER DISTRICT, ("Grantee")** the following described interests in real property located in the County of Ventura, State of California:

Permanent and Irrevocable Water Pipeline Easement:

A permanent and irrevocable easement for the installation, use, maintenance, repair and replacement of a water distribution pipeline and related appurtenances, together with the right of ingress and egress to and from same for such purposes in, on, over, under, along, through and across that certain parcel of Grantor's land that is legally described in Exhibit "A", and which is attached hereto and incorporated herein.

Executed on July __, 2011.

GRANTOR:

KERWIN FAMILY TRUST 1991

By _____
JAMES B. KERWIN, Co-Trustee

By _____
ROBERTA A. KERWIN, Co-Trustee

State of California)
)
County of Ventura) ss.

On _____, before me, _____ Notary Public,
personally appeared **JAMES B. KERWIN**
personally known to me (or proved to me
on the basis of satisfactory evidence) to be the person(s) whose names(s)
is/are subscribed to the within instrument and acknowledged to me
that he/she/they executed the same in his/her/their authorized capacity(ies),
and that by his/her/their signature(s) on the instrument the person(s),
or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal. (Notary Seal)

Notary Public

Commission Expires: _____

State of California)
)
County of Ventura) ss.

On _____, before me, _____ Notary Public,
personally appeared **ROBERTA A. KERWIN**
personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s)
whose names(s) is/are subscribed to the within instrument and acknowledged to me that
he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their
signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted,
executed the instrument.

WITNESS my hand and official seal. (Notary Seal)

Notary Public

Commission Expires: _____

CERTIFICATE OF ACCEPTANCE

GOVERNMENT CODE SECTION 27281

This is to certify that the Ventura River County Water District, grantee herein, hereby accepts for public purposes the real property, or interest therein, described in the within deed for a public utility easement on Assessor's Parcel Number 033-0-350-235 and consents to the recordation thereof.

In Witness Whereof, I have hereunto set my hand this _____ day of July, 2011.

VENTURA RIVER COUNTY WATER DISTRICT

By: _____

Name: _____

John R. Curtis, President

VENTURA RIVER COUNTY WATER DISTRICT

INTERNAL MEMORANDUM

DATE: July 13, 2011

TO: Directors

FROM: Bert J. Rapp, P.E. General Manager

SUBJECT: WELLS, WATER PRODUCTION, USAGE, AND CONSERVATION
UPDATE.

Wells

The static aquifer level at Well # 2 on June 1, 2011 was 21.3 feet below surface. The level has dropped 4.6 feet since the first of last month. The aquifer is currently 11.7 feet above the 21 - year average for May.

Production

Well # 1 is pumping 783 GPM down 10 GPM from last month. Well # 2 was not pumped this month. Well # 3 is pumping at 389 GPM down 2 GPM. Well # 4 is pumping 1122 GPM down 4 GPM. Total available well production: 2,780 GPM a decrease of about 20 GPM.

Supplemental Water was not utilized this month.

Usage

Sales dollars billed on July 1, 2011 amounted to \$112,056. Last year we billed \$120,427 during the same period. Water sold on June 30, 2011 amounted to 46,297 HCF, a decrease of -12.4% below the 52,830 HCF sold during the same period in 2010, and an increase of 2.4% above the 45,200 HCF sold last month (May 2011).

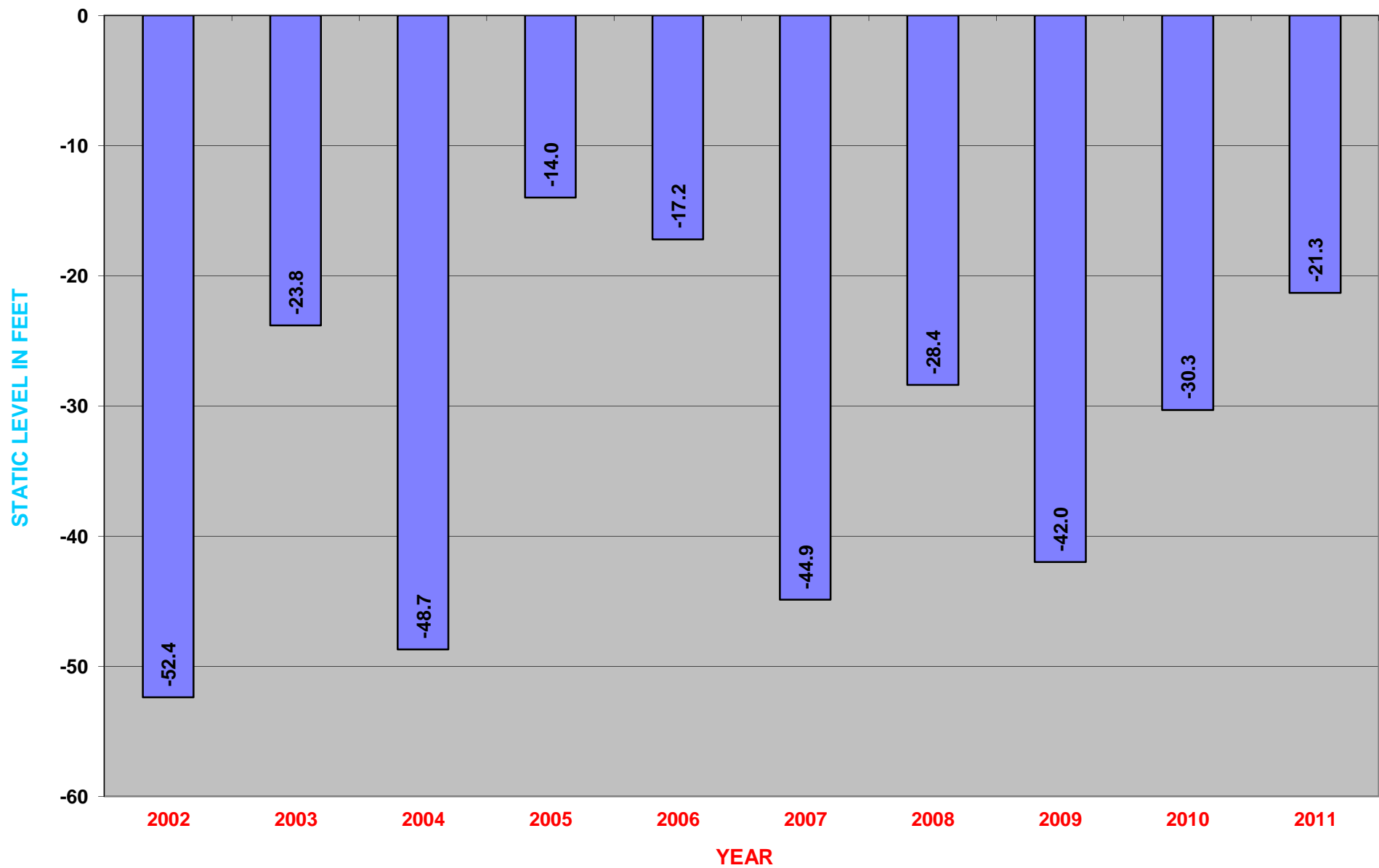
The usual 4 charts are enclosed.

On 07/01/11 Lake Casitas level was 86.1% of full capacity at elevation 553.5, 13.5 feet below spill with storage of 218,876 AF. The lake has dropped about 0.5 feet last month.

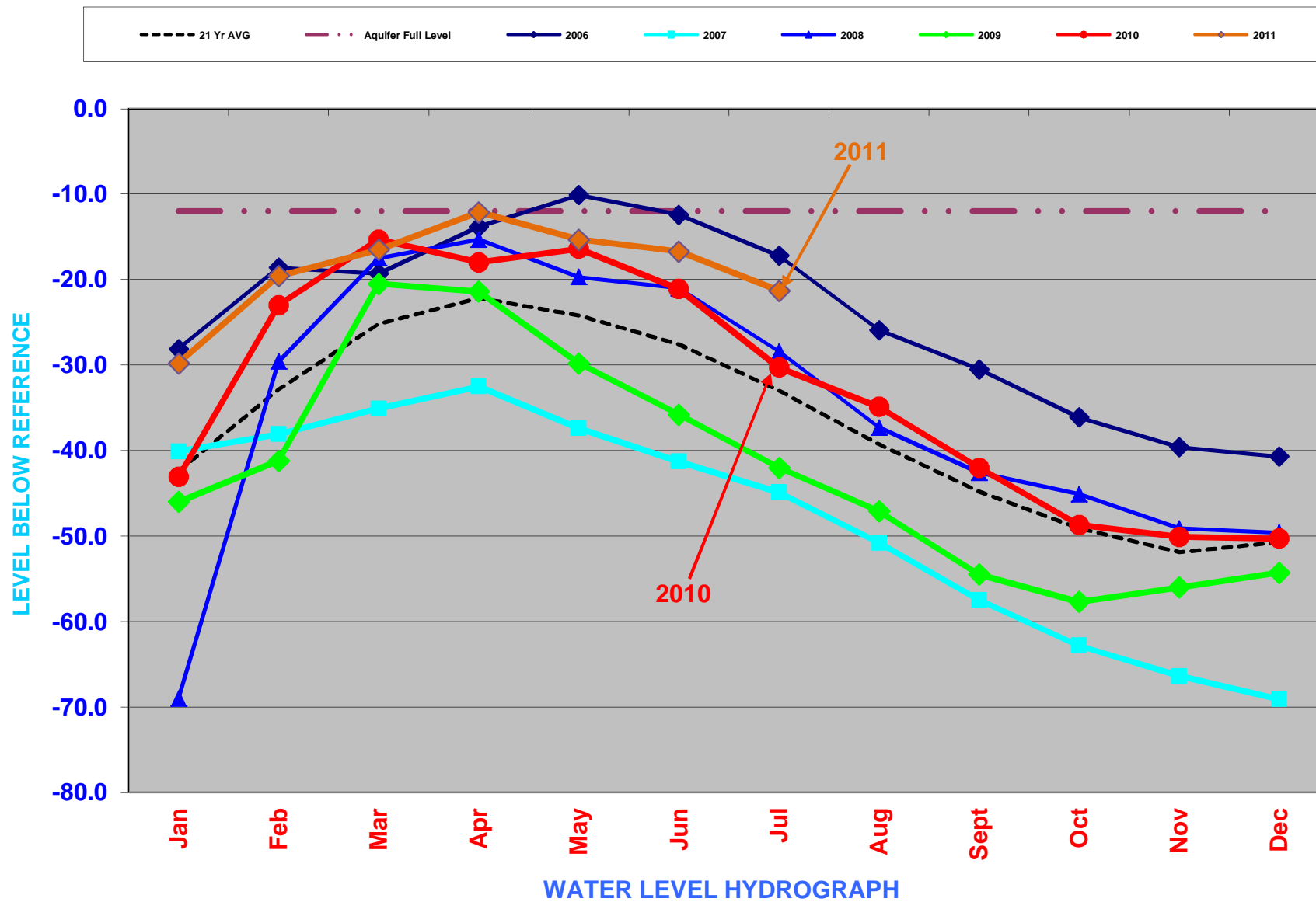
Conservation

Casitas is holding a landscaping for water conservation class on Saturday August 13th at 9:30 A.M. and Aqua Flo is offering an irrigation forum on July 16th at 9:30 A.M.

DEPTH OF WATER FROM SURFACE
FIRST DAY OF JULY



AQUIFER LEVEL BELOW REFERENCE VRCWD WELL # 2 FIRST DAY OF MONTH



VRCWD WELL PUMPING COMPARISON IN HUNDRED CUBIC FEET-ALL WELLS

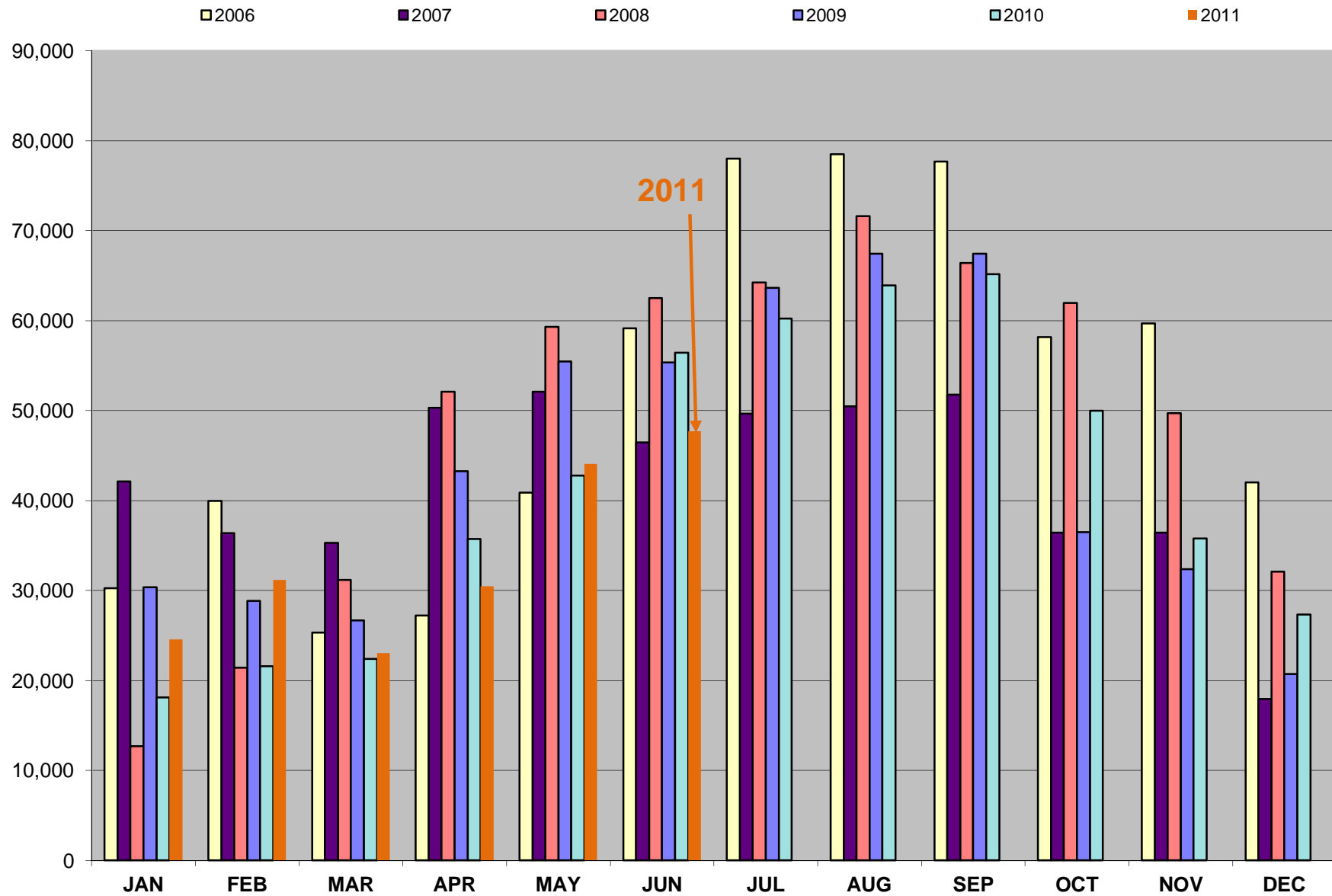
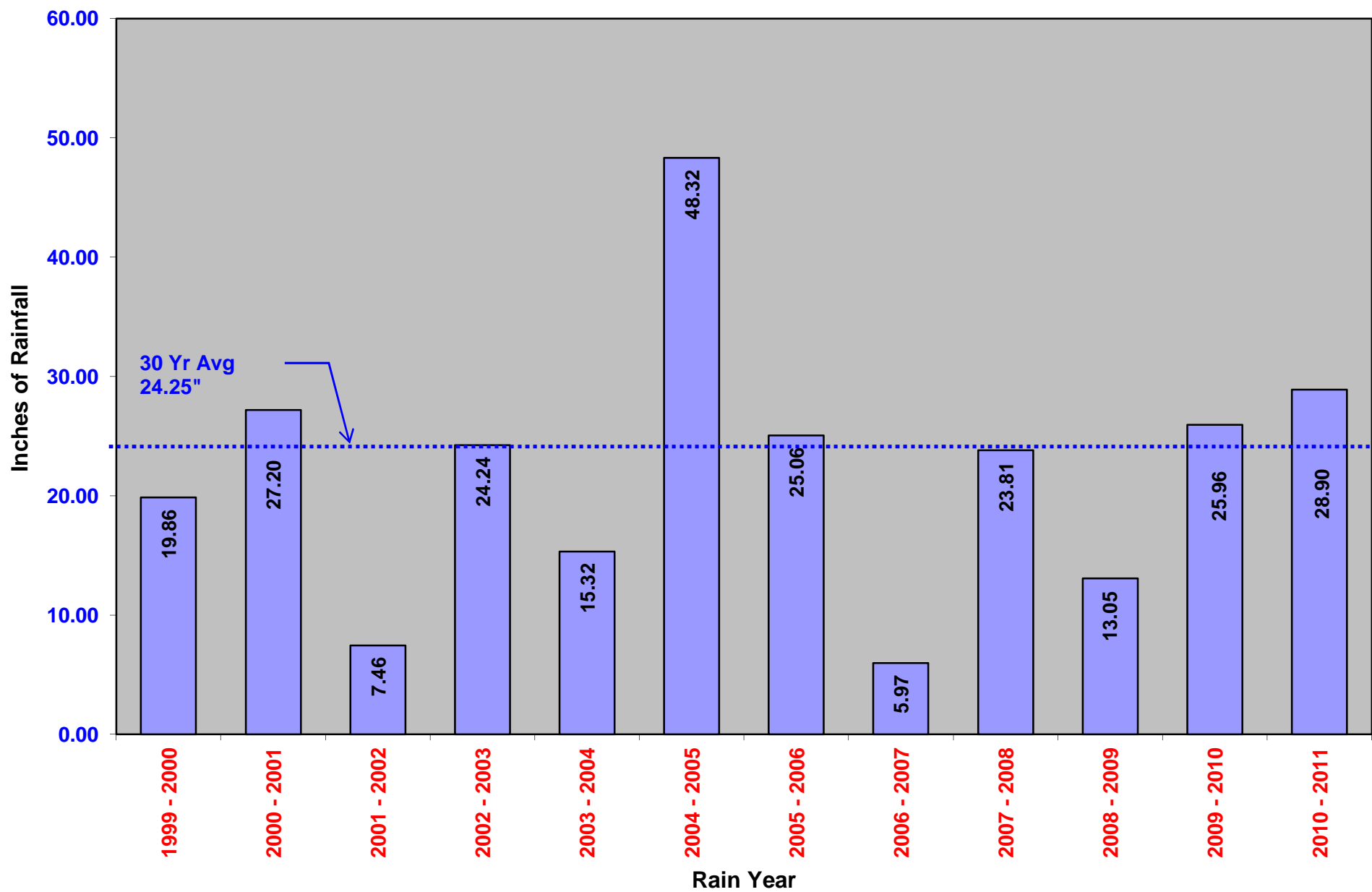


CHART # 3

Historical Annual Rainfall



Page 31
Chart 4 (Annual to Date)



June 14, 2011

Ventura County Board of Supervisors
County Government Center
800 South Victoria Avenue
Ventura, CA 93009

SUBJECT: Discuss and File Report of Investments, including Market Values for Investments, for the month ending April 30, 2011.

RECOMMEDATION: Discuss and File

FISCAL/MANDATES IMPACT: None

DISCUSSION:

The average daily portfolio balance for the month of April amounted to \$ 2.2 billion. The portfolio yield for the month of April was .90%. The weighted average days to maturity increased 8 days to 371 days. The total net monthly earnings were \$ 1.7 million. The portfolio has been structured to satisfy the anticipated cash flow needs of the participants. The investment practices and portfolio holdings are in compliance with the current investment policy.

The portfolio has been managed with the stated objectives of safety, liquidity and earning a competitive rate of return, outlined in the Statement of Investment Policy. In striving to maintain the primary objective, safety of principal, the County portfolio has received a rating of AAAs by Standard & Poor's, the highest possible ranking given by the agency. Regarding the secondary objective, maintaining sufficient liquidity to meet cash flow needs, the portfolio is rated S1+, also the highest ranking given by S&P. In light of the first two objectives the portfolio has on balance outperformed its benchmarks, satisfying the final objective, that of earning a competitive rate of return.

Geopolitical events continued to unfold during the month causing the prices of stocks, bonds and commodities to rise during the month. In the U.S., the Fed reiterated its conviction to complete its so called Quantitative Easing program, where the Fed buys Treasury securities into its own portfolio causing rates to remain low. The Fed believes that this will cause funds kept in short-term assets to move to higher yielding alternatives and increase economic activity. Also, the unrest in the Middle East and economic issues in Europe, the U. S. and Japan have also caused funds to flow into commodities raising some concerns about the long term implications for inflation.

At the meeting of the Federal Open Market Committee (FOMC), the Fed's policy setting body, the committee elected to continue to keep the Federal Funds rate in a range from 0.0% to 0.25%. In the press release announcing the decision the FOMC provided this assessment:

Information received since the Federal Open Market Committee met in March indicates that the economic recovery is proceeding at a moderate pace and overall conditions in the labor market are improving gradually. Household spending and business investment in equipment and software continue to expand. However, investment in nonresidential structures is still weak, and the housing sector continues to be depressed. Commodity prices have risen significantly since last summer, and concerns about global supplies of crude oil have contributed to a further increase in oil prices since the Committee met in March, inflation has picked up in recent months, but longer-term inflation expectations have remained stable and measures of underlying inflation are still subdued.

With the Fed believing that inflation expectations are under control they have focused on their other mandate, higher employment, by attempting to increase economic activity. In the Beige Book, the report prepared for the FOMC by Fed staff that provides a broad overview of the nation's economic activity, the Fed got some welcome news and some things to worry about. In the report the Fed provided these observations:

- Economic activity generally continued to improve moderately with gains widespread across sectors
- Manufacturing continued to show steady improvement often with reports of increased hiring
- Retail sales remained weak but most areas showed at least slight gains
- Business services improved in most regions
- Residential and commercial real estate was generally flat to slightly improved
- While wage pressures were generally subdued higher commodity prices were putting increasing pressure on prices

It is these concerns about the possibility of higher prices that has caused some market participants to worry about the sustainability of the improvement in the economy. The fear is that higher prices may force the consumer to pull back which could stall the recovery. As a consequence rates were generally lower during the month with short-term rates down about 5 basis points and longer-term rates down 10 to 25 basis points.

Given the current interest rate environment we anticipate the County's yield to drop modestly. Further, we continue to seek investment opportunities in order to optimize earnings (U. S. Treasury Market graph attached).

Attached is a listing of market values provided by our custodian, Wells Fargo Bank, for all investments for the month ending April 30, 2011. GASB Statement no. 31 states that variances between the cost of investments and the fair value of investments shall not be considered budgetary resources or uses of resources unless the value of investments is permanently impaired because of decreased issuer creditworthiness or it is determined that the Treasurer be unable to hold investments to maturity. Also, attached is a separate listing of the transactions for the month of April.

The following spreadsheets are also attached:

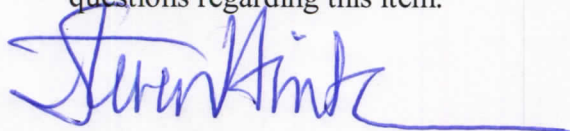
- Transactions for the month of April
- Listing of Securities by Type
- Summary of Government Agency Securities

The following is a list of attached graphs:

- Portfolio Average Monthly Balance
- Average Portfolio Maturity
- Balance Yield Comparison by Month
- Portfolio Holdings By Instrument Type
- Yield Curve, U. S. Treasury Market
- Maturity Distribution

This letter has been reviewed and approved as to form by the CEO, the Auditor-Controller, and County Counsel.

Please call our Chief Investment Officer, Robert A. Hansen, at 654-3733 if you have any questions regarding this item.



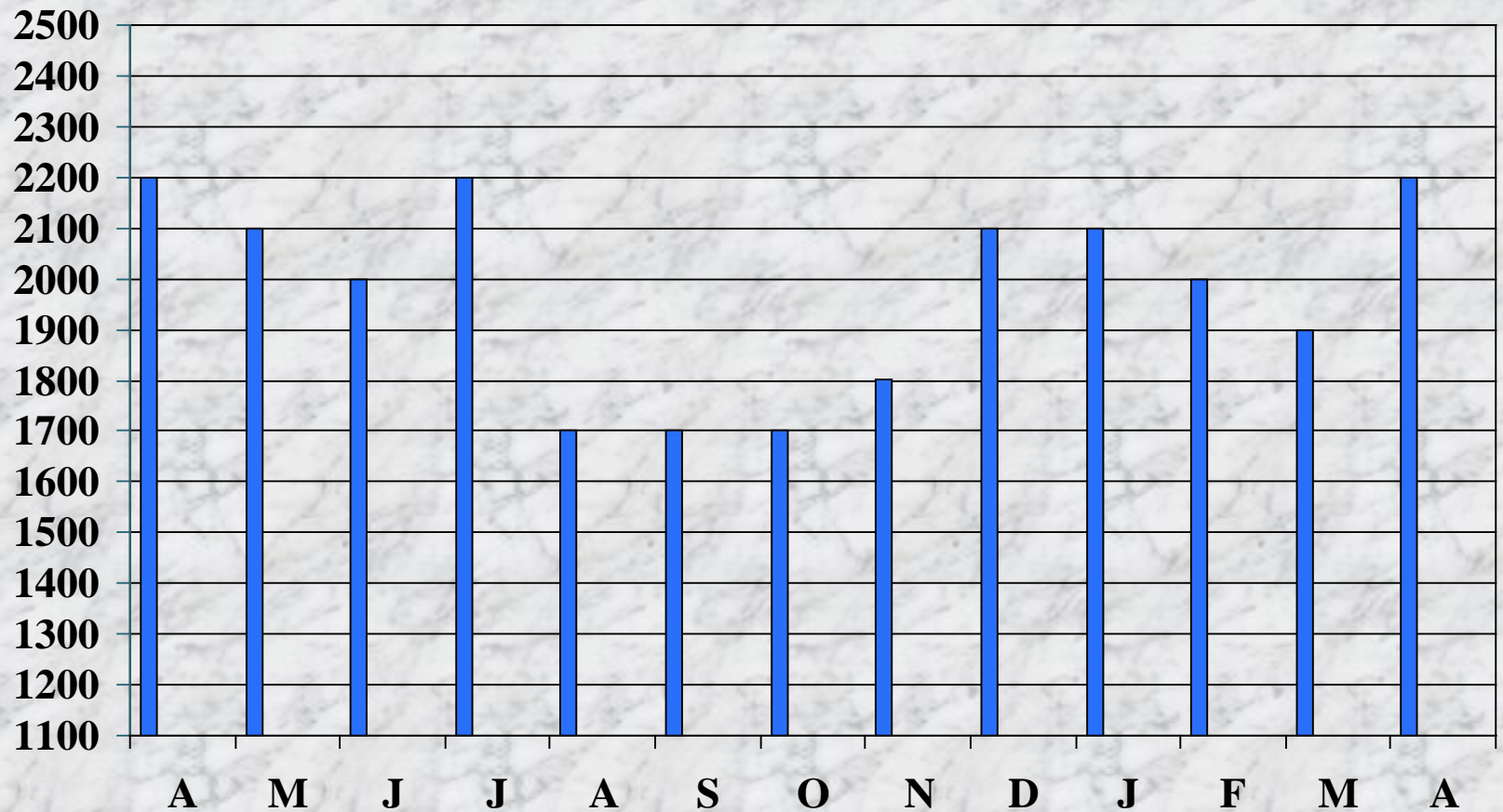
Steven Hintz
Treasurer-Tax Collector



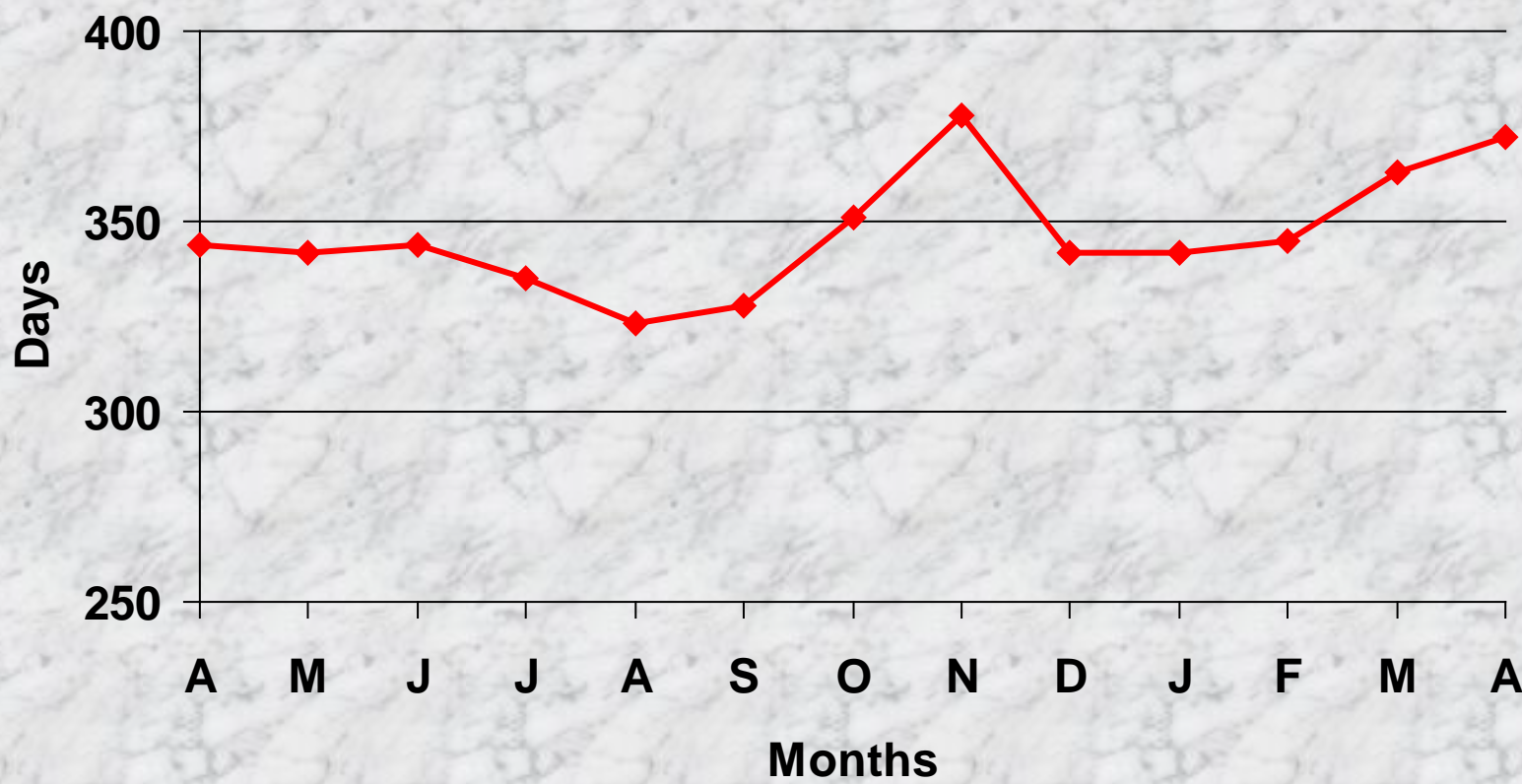
Robert A. Hansen
Chief Investment Officer

- Exhibit 1 – Market Values of Investments
- Exhibit 2 – Monthly Transactions
- Exhibit 3 – Investment Inventory by Type
- Exhibit 4 – Summary of Government Agency Securities
- Exhibit 5 – Graphs

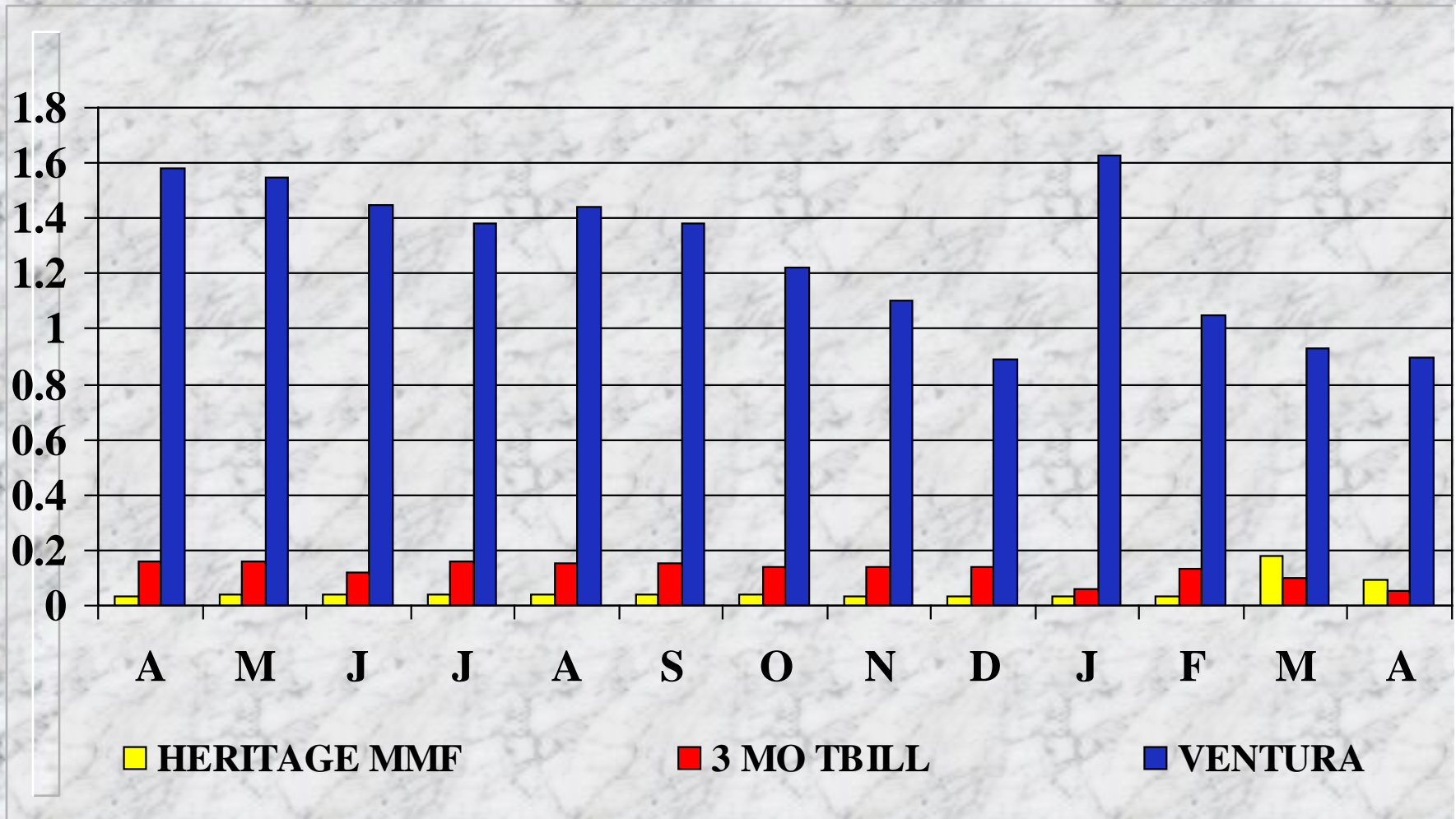
PORTFOLIO AVERAGE MONTHLY BALANCE



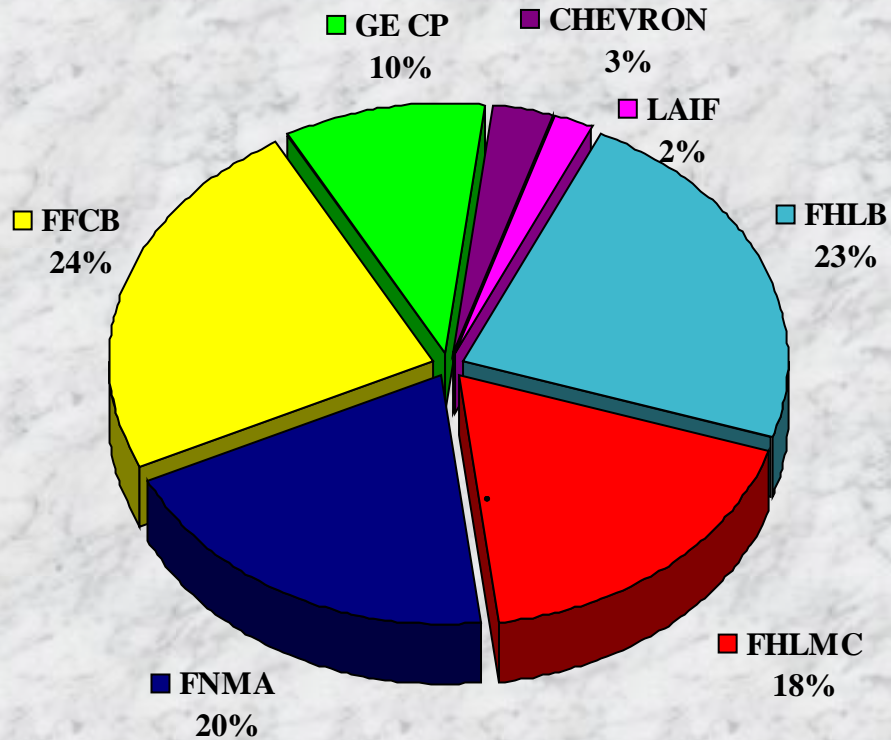
AVERAGE MATURITY



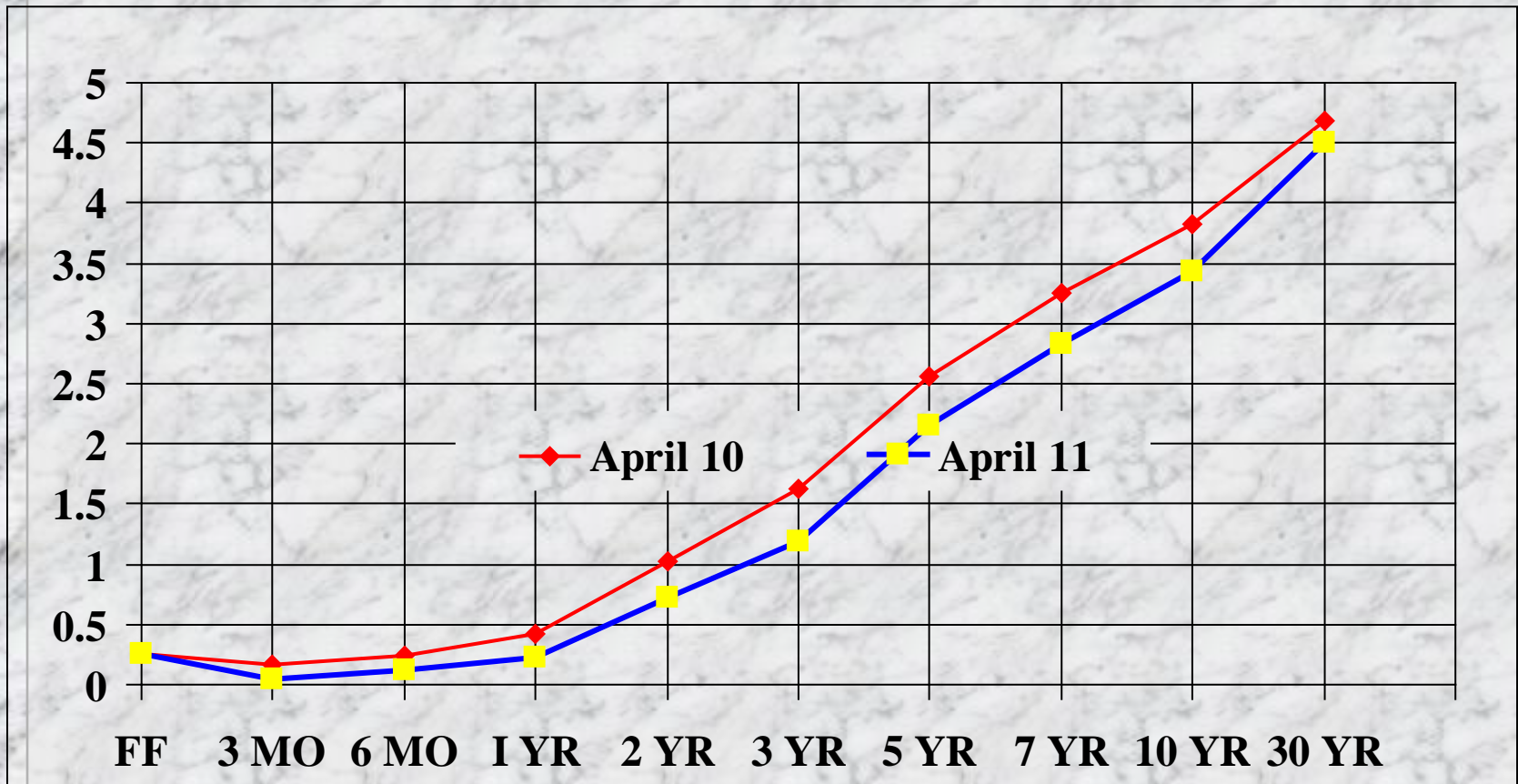
++++YIELD COMPARISON



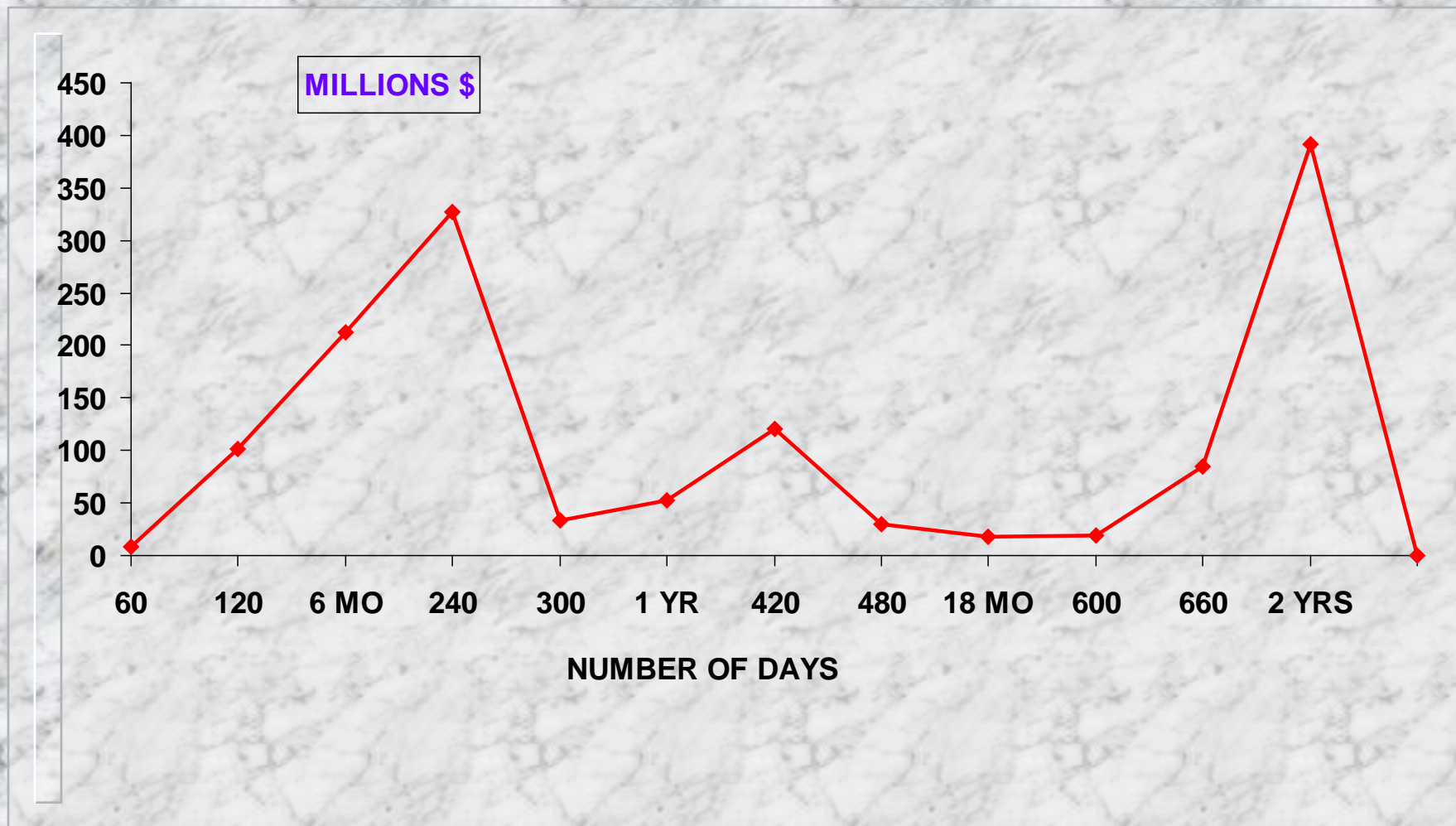
PORTFOLIO HOLDINGS



YIELD CURVE



MATURITY DISTRIBUTION



MEMORANDUM

RECEIVED
JUN 27 2011
V.R.C.W.D.

DATE: JUNE 24, 2010

**TO: ACWA REGULAR MEMBER PRESIDENTS AND
GENERAL MANAGERS**

FROM: ACWA NOMINATING COMMITTEE

SUBJECT: CALL FOR CANDIDATE NOMINATIONS

ACWA's Nominating Committee is responsible for submitting a slate for President and Vice President to the general membership meeting during the Fall Conference.

Nominations must be received in the ACWA office by September 1, 2011 to be considered by the committee. Candidate interviews are slated for September 28.

The following criteria must be met for names to be considered:

- Only elected or appointed directors of member agencies shall be eligible for election to the officer positions.
- Nominations of qualified candidates are encouraged from all water districts.
- An official resolution of nomination from the agency on which the individual serves indicating the agency's support and signed by an authorized signatory (sample attached).
- Resume of the individual, highlighting qualifications for the position.

It is not necessary to have additional letters or resolutions of support from other agencies, but the Committee will review all materials received.

Nominating Committee Memo
June 24, 2010
Page 2

Some of the criteria outlined above come from a board policy that will also impact nominations from the floor. The policy reads: "All nominations received for the positions of ACWA President and Vice President shall be accompanied by a resolution of support from the ACWA member agency on whose board the nominee serves, and signed by an authorized signatory of the Board of Directors. This policy applies to nominations received in the ACWA office prior to elections, as well as to all nominations received from the floor at the general session during the floor nomination process."

We also ask that regions not be approached for their support since some of the voting members of the Nominating Committee are the region chairs.

We appreciate your interest and participation in this process to find the best-qualified individuals to serve in representing all members of ACWA. Thank you for your consideration of our request.

Members of the Nominating Committee are:

- | | |
|------------------|-----------|
| • Aldaron Laird | Region 1 |
| • Eric Larrabee | Region 2 |
| • Bob Dean | Region 3 |
| • Robert Nees | Region 4 |
| • Katy Foulkes | Region 5 |
| • Dave Orth | Region 6 |
| • Ann Mathews | Region 7 |
| • Gail Pringle | Region 8 |
| • Kathy Tiegs | Region 9 |
| • Merle Aleshire | Region 10 |

Should you have any questions regarding this process, please contact Jan Jennings, Director of Administration at the ACWA Office (916) 441-4545.

Enclosure

BASIC INFORMATION FOR NOMINEES FOR ACWA OFFICERS

PRESIDENT

- ◆ Must be a director of member agency
- ◆ Term of office begins January 1 following election
- ◆ Term of office - 2 years
- ◆ Willingness and ability to represent ACWA at a variety of functions / events
- ◆ President unable to succeed him/herself in that office
- ◆ Presides at all Board meetings - 6 per year
- ◆ May call special Board meetings with proper notification
- ◆ Presides at all Executive Committee meetings - no set number; anywhere from 4 to 6
- ◆ Presides at all general membership meetings – potentially 2 per year
- ◆ Appoints, with board ratification, all committees, including the chairs
- ◆ Ex officio member of all committees, except Nominating Committee
- ◆ Agrees to support ACWA positions on issues of importance to the membership
- ◆ Determines with vice president how to handle attendance at region functions
- ◆ Budget is provided to cover expenses for official ACWA functions; spouse registration and meals are also covered for official ACWA functions
- ◆ Receives weekly packets from ACWA
- ◆ Business cards are provided by ACWA if desired
- ◆ Time commitment between board meetings and events limited to weekly phone reports from Executive Director regarding Association matters

VICE PRESIDENT

- ◆ Must be a director of member agency
- ◆ Term of office begins January 1 following election
- ◆ Term of office - 2 years
- ◆ Willingness and ability to represent ACWA at a variety of functions / events
- ◆ Assumes all duties in absence of president
- ◆ Succeeds president for an unexpired term if vacancy occurs
- ◆ Serves on the ACWA Board and presides over Board meetings in the absence of the President
- ◆ Serves on the ACWA Executive Committee

ACWA/JPIA

- Serves on Executive Committee - meets approximately 10 times a year
- Serves on Board - meets 2 times a year
- ACWA/JPIA pays related expenses to attend their meetings
- ◆ Agrees to support ACWA position on issues of importance to the membership
- ◆ Determines with president how to handle attendance at region functions
- ◆ Budget is provided to cover expenses for official ACWA functions; spouse registration and meals are also covered for official ACWA functions
- ◆ Receives weekly packets from ACWA
- ◆ Business cards are provided by ACWA if desired

Basic Information for Nominees for ACWA Officers (continued)

- ◆ Time commitment between Board meetings and events limited to weekly phone calls with the President and Executive Director

**SAMPLE RESOLUTION FOR ACWA PRESIDENT OR VICE PRESIDENT
POSITION**

RESOLUTION OF THE BOARD OF DIRECTORS OF

TO NOMINATE AND SUPPORT

AS A CANDIDATE FOR THE POSITION OF ACWA _____

WHEREAS, ACWA has announced that a nominating committee has been formed to develop a slate of candidates for the ACWA officers; and

WHEREAS, the individual who fills an officer position will need to have a working knowledge of water industry issues and concerns, possess strength of character and leadership capabilities, and be experienced in matters related to the performance of the duties of the office; and

WHEREAS, this person must be able to provide the dedication of time and energy to effectively serve in this capacity; and

WHEREAS, _____ has served in a leadership role as a member of the _____ Board of Directors since _____; and

WHEREAS, **(list position held to demonstrate knowledge of water and leadership)**

WHEREAS,

WHEREAS,

WHEREAS, it is the opinion of the _____ Board of Directors that _____ possesses all of the qualities needed to fulfill the duties of the office of ACWA _____.

NOW, THEREFORE, BE IT RESOLVED, that the _____ Board of Directors does hereby nominate and support _____ as a candidate for the office of ACWA _____, pledging the District's support of his endeavors in fulfilling the duties of this office if elected.

PASSED AND ADOPTED at a regular meeting of the _____ Board of Directors held on _____, by the following vote:

AYE:	Directors
NO:	Directors
ABSENT:	Directors



RECEIVED

JUN 10 2011

V.R.C.W.D.

Call for Applications California Rural Water Association Board of Directors

The CRWA board of directors is looking for interested parties to fill a board vacancy for a term to expire in 2012.

The California Rural Water Association (CRWA) Board of Directors is the governing body responsible for all policy decisions effecting CRWA's member services and legislative programs. Its functions are crucial to the operation of the Association and to the representation of the common interests of all California's rural water/wastewater systems before the state and federal governments and regulatory agencies.

Serving on the Board requires interest in the issues confronting water/wastewater systems statewide and a strong commitment to representing their interests. In addition, it means traveling to all quarterly Board meetings, annual trip to Washington, DC, and other National Rural Water Association events.

CRWA reimburses directors for all related travel expenses as outlined in Board policy.

CRWA has recognized significant growth over the last several years and remains committed to expanding our membership base and member services. The CRWA Board of Directors is responsible for guiding that future.

To be eligible as a candidate for a Board of Director position the following criteria apply:

- ☐ Candidates must be affiliated with a member agency in good standing with CRWA.
- ☐ Candidates must be a member of the governing body of the member agency or a management-level employee of the member agency
- ☐ Candidates must have the approval of the governing body of the member agency to serve as a Director of the Association.
- ☐ A Director may not be a present or former employee of the Association, unless the current board votes and majority determines that an exception be made.
- ☐ Candidates must come from a member agency serving a population of 10,000 or less.

If you meet the criteria and are interested in a seat on the board, please fill out the form below including a brief statement of why you feel you would make a qualified member of the Board of Directors.

Name of Candidate: _____

System: _____

Address: _____

Telephone: _____

Fax: _____

Email: _____

Population Served by System: _____

Candidate statement:

In order to be considered for the position, this form must be received by July 11, 2011. A decision will be made by the existing board members once the 30-day application window has closed.

Please return this form by fax or mail to:

CRWA, Attn: Sara Rowe
4125 Northgate Blvd, Sacramento, CA. 95834
(916) 553-4900 / (916) 553-4904 fax / info@calruralwater.org

PLEASE SAVE THE DATE



AWA 22nd Annual Membership Barbeque

&

Networking Extravaganza

Thursday, July 21st 2011

4:00-7:00 pm

Official Event Invitation Coming Soon!

Please help us celebrate 22 years of water community collaboration at beautiful Lake Casitas!

SPONSORS NEEDED & GREATLY APPRECIATED!

We can't do it without you!

BILLY THE KID-----\$750

DOC HOLIDAY-----\$500

WYATT EARP-----\$250

Contact Name_____

Company/Agency_____

Email_____Phone_____

Please return this form to AWA, your commitment is all that is needed at time. Sponsors will receive recognition.